

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES May 9, 2018

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Pope and Commissioner Wheeler were present

Staff present: Greg Hansen, Administrative Officer
 Morgan Smith, County Counsel

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Polk County Budget Committee will meet Wednesday, May 16, 2018 at 10 a.m. in the Courthouse conference room.

3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED UNANIMOUSLY

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED UNANIMOUSLY

6. APPROVAL OF MINUTES OF BOARD MEETING MAY 2, 2018

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF MAY 2, 2018.

MOTION PASSED UNANIMOUSLY

7. LENGTH OF SERVICE AWARDS

The following employee(s) were recognized for their length of service to the County:

Susan Fleming – 15 years
Sara Bischel – 10 years
Robert Caudill – 10 years
Kay LeRoy – 10 years
Justin Reed – 10 years

At 09:05 a.m., Commissioner Ainsworth asked if there was a need for executive session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) **RESOLUTION NO. 18-08**
Adopt Resolution No. 18-08 in matter of sponsoring a Rural Renewable Energy Development Zone in Polk County.
- (b) **RATIFICATION OF FOPPO LABOR AGREEMENT**
Ratify FOPPO Labor Agreement for 2018-2021.
- (c) **NEW JOB SPECIFICATIONS & SALARY RANGES**
Approve new Job Specifications and Salary Ranges for the positions of Records Technician/Emergency Management Coordinator I, and Records Technician/Emergency Management Coordinator II.
- (d) **POLK COUNTY AFFIRMATIVE ACTION PLAN AND EQUAL OPPORTUNITY EMPLOYER POLICY**
Re-Adopt the affirmative action plan and Equal Opportunity Employer policy.

POLK COUNTY BOARD OF COMMISSIONERS

Mike Ainsworth, Chair

Craig Pope, Commissioner

Jennifer Wheeler, Commissioner