

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES APRIL 11, 2018

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Pope and Commissioner Wheeler were present

Staff present: Matt Hawkins, Administrative Services Director
 Greg Hansen, Administrative Officer
 Morgan Smith, County Counsel

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED UNANIMOUSLY

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED UNANIMOUSLY

6. APPROVAL OF MINUTES OF BOARD MEETING MARCH 28, 2018

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE MINUTES OF MARCH 28, 2018.

MOTION PASSED UNANIMOUSLY

7. LENGTH OF SERVICE AWARDS

The following employee(s) were recognized for their length of service to the County:

John Mack – 10 years
Jim Rydzewski – 10 years

At 09:03 a.m., County Counsel announced that the meeting was recessed to Executive Session pursuant to 192.660(2)(h) to consult with your attorney regarding your legal rights and duties in regard to current litigation or litigation that is more likely than not to be filed.

Although the public is excluded, no vote may be taken in executive session. Written minutes from the meeting are on file in the Board of Commissioners' office, but are confidential under ORS 192.660.

Commissioner Ainsworth called the meeting back into regular session.

BY CONSENSUS, THE BOARD DIRECTED STAFF TO PROCEED AS DISCUSSED.

Commissioner Ainsworth adjourned the meeting at 9:11 am.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) **BOARD OF COMMISSIONERS - CONTRACT NO. 18-28**
Approve Contract No. 18-28 (amendment 1 to Contract No. 16-32) with the Infrastructure Finance Authority for a 6-month extension to the Community Development Block Grant for Polk County housing rehabilitation.
- (b) **NEW JOB SPEC AND SALARY RANGE**
Approve the new job specification and salary range for the position of WIC Coordinator.
- (c) **RATIFY VALID VOUCHERS, LICENSES, PERSONNEL ACTIONS, PAYROLL, ETC., FOR THE MONTH OF MARCH 2018.**

POLK COUNTY BOARD OF COMMISSIONERS

Mike Ainsworth, Chair

Craig Pope, Commissioner

Jennifer Wheeler, Commissioner