

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
May 1, 2018

1. At 9:00 a.m., Commissioner Ainsworth declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Pope and Commissioner Wheeler were present.

2. **MINUTES** **COMMISSIONER POPE MOVED, COMMISSIONER WHEELER
SECONDED TO APPROVE THE MINUTES OF APRIL 24, 2018.**

MOTION PASSED UNANIMOUSLY.

3. **SALVATION ARMY GALA** – Captain Dan Williams and Jason Ramos with the Salvation Army recapped the organization's highlights in Polk County. The Salvation Army provides a full time staff member at the Polk County Resource Center(s). In addition, last year it provided \$15,000 in funding, and leveraged another \$14,000 in funding, to provide emergency assistance to over 375 households in Polk County. This assistance included eviction prevention (72 households), emergency energy assistance (40+ households), and over 805 backpacks for students. The organization also received \$45,000 from the early learning hub that will be focused on housing needs for families in Marion and Polk Counties (up to \$300 per household). The Salvation Army also has an overnight shelter (located in Marion County) that accommodates 83 individuals that also serves Polk County residents. Last year the organization provided 100 children with shopping trips for new back to school clothes. The goal this year is to provide this service to 200 children, and is raising money for this through a fundraising gala on May 11.
4. **FALLS CITY DIRECT CONNECT UPDATE** – Brent DeMoe, Family & Community Outreach Director, and Beth Freeland, Community Drug & Alcohol Prevention Coordinator, recapped the first 5½ months of data for the Falls City Direct Connect. The County received a \$24,000 grant from Willamette Valley Community Health CCO for a pilot project to provide bus service to and from Falls City to Dallas, and Monmouth. The bus runs 2 times per week, and serves an average of seven riders per day. Approximately 97% of riders say they would not have or are unsure if they would have been able to get to their destination or have no other means of transportation, and 75% of riders are OHP clients.
5. **RECLASS OF AN OFFICE SPECIALIST I** – Matt Hawkins, Administrative Services Director, presented a request for the reclassification of Jessie Trowbridge from an Office Specialist I to an Office Specialist II in the General Services Department. The proposed date for this reclassification would be May 1, 2018, and the 12-month fiscal impact is approximately \$1,200.

BY CONSENSUS, THE BOARD APPROVED THE RECLASSIFICATION OF AN OFFICE SPECIALIST I TO AN OFFICE SPECIALIST II.

6. **RECLASS OF AN OFFICE SPECIALIST II** – Matt Hawkins presented a request for the reclassification of Kayla Bizon from an Office Specialist II to a Permit Specialist in the Community Development Department. The proposed date for this reclassification would be May 1, 2018, and the 12-month fiscal impact is approximately \$2,000.

BY CONSENSUS, THE BOARD APPROVED THE RECLASSIFICATION OF AN OFFICE SPECIALIST II TO A PERMIT SPECIALIST.

7. **O&C FUNDS** – Greg Hansen was not in attendance and this item was tabled until the next meeting.

8. **NON-LISTED ITEMS** – (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

- a. **POINT BANK ACCOUNT** – Heather Chase, Executive Assistant, informed the Board that the POINT bank account signers need to be updated due to a change of members. Colby Hamilton is no longer on the team, and has been replaced by Darren Buchholz.

MOTION COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED TO REMOVE COLBY HAMILTON AS A SIGNER AND ADD DARREN BUCHHOLZ AS A SIGNER ON THE POINT BANK ACCOUNT.

MOTION PASSED UNANIMOUSLY

9. **PLANNING COMMISSION INTERVIEW** – The Board interviewed Jennifer Drill for the Planning Commission.

Commissioner Ainsworth adjourned the meeting at 09:43 a.m.

Minutes: Heather Chase
Approved: May 8, 2018