

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
FEBRUARY 27, 2018

1. At 9:00 a.m., Commissioner Wheeler declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Pope was present. Commissioner Ainsworth was excused.

2. **MINUTES** **COMMISSIONER POPE MOVED, COMMISSIONER WHEELER
SECONDED TO APPROVE THE MINUTES OF FEBRUARY 20, 2018.**

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

3. **KLYC RADIO** – (Dave Adams was late to the meeting, and joined the Board Meeting at 9:20, after the agenda items 3-7 were addressed and after a short recess). Dave Adams, 1100 NE Lafayette Dr., McMinnville, joined the meeting. He is the owner of Celebrate Life Media/KLYC Radio. Mr. Adams informed the Board that his station currently covers Yamhill County, but he would like to expand into Marion and Polk Counties. Mr. Adams feels that there is a need for better media coverage of local news and events in this area, which he can provide utilizing the internet, social media, and broadcast media. Mr. Adams is proposing live streaming Commissioners meetings, remotely, at no charge to the County, funding is received through advertising. The Board requested a written prospectus to understand the feasibility of this proposal.

4. **GUTHRIE RD. JURISDICTIONAL TRANSFER** – Todd Whitaker, Public Works Director, reminded the Board that approximately five years ago, the County received federal funds to replace a bridge on Guthrie Rd. The project was administered by the State, and right-of-way had to be acquired to complete the project. ODOT is now proposing to relinquish this right of way property to Polk County for Public Road purposes. Todd presented the relinquishment deed and recommended the Board accept and sign it.

**MOTION COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED TO
APPROVE THE RELINQUISHMENT DEED WITH ODOT.**

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

5. **NEW TRUCK PURCHASE** – Todd Whitaker presented a memo requesting the Board to approve the purchase of four 2019 Freightliner 114SE 4-Axle Chassis with Columbia Body Dump Package. The new trucks would replace four existing trucks purchased between 1973 – 2013. The cost associated with these four dump trucks would be approximately \$723,252 in the 2018-2019 fiscal year.

**MOTION COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED TO
APPROVE THE PURCHASE OF FOUR FREIGHTLINER DUMP TRUCKS.**

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

6. **CHIP SEAL/OIL ROCK BIDS** – Todd Whitaker informed the Board that the department recently received bids for Chip Seal Oil and Chip Seal Aggregate. Low bidders were Albina Asphalt for oil and Oldcastle Materials for aggregate. Todd recommended the Board approve the contracts with both companies

**BY CONSENSUS, THE BOARD APPROVED THE CONTRACTS FOR CHIP SEAL OIL AND
AGGREGATE.**

7. **NON-LISTED ITEMS** – (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

- a. **MINI EXCAVATOR PURCHASE** – Todd Whitaker informed the Board that in the past the County has rented a mini excavator when needed for ditching, culverts, bridges, etc., but feels that it makes more fiscal sense to purchase one. Staff will be testing four makes/models, all around \$120,000, and would be purchased in this fiscal year.

BY CONSENSUS, THE BOARD APPROVED THE PURCHASE OF A MINI EXCAVATOR.

- b. **PUBLIC HEALTH IGA** – Morgan Smith, County Counsel, presented an IGA with Marion County for the sharing of staff for Public Health Services. This is a basic template agreement that is needed to be in place prior to an event this week, Morgan is working with Marion County Counsel to draft a more robust IGA for shared services in the future.

BY CONSENSUS, THE BOARD APPROVED THE PUBLIC HEALTH IGA WITH MARION COUNTY.

Commissioner Wheeler adjourned the meeting at 9:35 a.m.

Minutes: Heather Chase
Approved: March 13, 2018