

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
FEBRUARY 20, 2018

1. At 9:00 a.m., Commissioner Ainsworth declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Pope and Commissioner Wheeler were present.

2. **MINUTES** **COMMISSIONER WHEELER MOVED, COMMISSIONER POPE
SECONDED TO APPROVE THE MINUTES OF FEBRUARY 13, 2018.**

MOTION PASSED UNANIMOUSLY.

3. **FAIRGROUNDS BUS STOP** – Tina Andersen, Fairgrounds and Event Center Manager, informed the Board that she has recently learned that Cherriots, who operates the Park and Ride facility located at the Fairgrounds, subleased the route to the Tillamook County Transportation District as of January 1. Tillamook Transit operates the route 7-days a week, 4-trips a day between Grand Ronde and Salem. Morgan explained the MOU with Polk County does not explicitly state that Cherriots has to be the one that operates the buses that use the facility. Tina is concerned that the operations will interfere with Fair events that occur on weekends (Cherriots routes previously only ran M-F). Morgan explained that the park and ride facility is located on right of way, which the County can limit access to for event purposes. There is also concern that since being subleased, the park and ride facility is not being serviced (garbage cleanup) by either company. Morgan is working to make contact with the appropriate Cherriots representative to get a copy of their agreement to resolve these issues.
4. **YOUTH SURVEY** – Brent DeMoe, Family & Community Outreach Director and Beth Freeland, Community Alcohol/Drug Prevention Coordinator presented the results of a youth survey that was conducted last year with the cooperation of the Central, Falls City, Dallas and Perrydale School Districts. The first youth survey was completed in 2011. Staff is hoping to be able to do the survey every two years. Results of the survey will be shared with organizations, schools, churches, community groups and community members who are passionate about engaging youth and playing a role in the positive development of Polk County's young people. This survey provided insight into what youth activities are available and what activities are most desired, the challenges for participating in activities, technology use and its potential impacts on school performance, relationships, sleep and behavior.
5. **BUDGET COMMITTEE INTERVIEW** – The Board interviewed David Johnson for appointment to the Budget Committee.

**MOTION COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED TO
APPOINT DAVID JOHNSON TO THE BUDGET COMMITTEE.**

MOTION PASSED UNANIMOUSLY.

6. **GUTHRIE RD. JURISDICTIONAL TRANSFER** – Todd Whitaker, Public Works Director, informed the Board that approximately five years ago, the County received federal funds to replace a bridge on Guthrie Rd. The project was administered by the State, and right-of-way had to be acquired to complete the project. In accordance with the IGA with the State, once the project is complete, the state transfers the right-of-way back to the County. There is a reversionary clause in the IGA that states that this right-of-way need to forever be used for public road purposes, and will go back to the state if it is not. This causes a problem with the County because we structure our right-of-ways as an overlay (with property owner owning to center of right of way), while the state owns their right-of-way in fee. Todd recommends that the County propose removing the reversionary clause from contracts with the state to avoid issues like this in the future. The Board agreed.

7. **DECLARING SURPLUS PROPERTY** – Todd Whitaker presented a memo requesting the Board to declare a 2010 Chevy Impala, C1205, as surplus property.

BY CONSENSUS, THE BOARD DELACRED C1205 AS SURPLUS PROPERTY.

8. **RECLASS OF A SENIOR PLANNER** – Matt Hawkins, Administrative Services Director, presented a request to approve the reclassification of Sidney Mulder from a Senior Planner to Planning Supervisor. The effective date for the proposed reclassification is March 1, 2018, and the 12-month fiscal impact is approximately \$5,600.

BY CONSENSUS, THE BOARD APPROVED THE RECLASSIFICATION.

9. **NON-LISTED ITEMS** – (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.) None.

Commissioner Ainsworth adjourned the meeting at 10:00 a.m.

Minutes: Heather Chase

Approved: February 27, 2018