

**POLK COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY MEETING MINUTES**  
**FEBRUARY 6, 2018**

1. At 9:00 a.m., Commissioner Ainsworth declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Pope and Commissioner Wheeler were present.

2. **MINUTES**                      **COMMISSIONER POPE MOVED, COMMISSIONER WHEELER  
SECONDED TO APPROVE THE MINUTES OF JANUARY 31, 2018.**

**MOTION PASSED UNANIMOUSLY.**

3. **SHERIFF'S OFFICE UPDATE** – Sheriff Garton provided a written report and reviewed the department stats and accomplishments for the Sheriff's office for 2017.
4. **KLYC RADIO** – Dave Adams was unable to attend the meeting.
5. **NON-LISTED ITEMS** – (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

- a. **PAYROLL ACCOUNT** – Linda Fox, Treasurer, informed the Board that with the new ADP Payroll system, it is required for the County to have a reverse wire account to pull the payroll funds from each month. Linda requested that the Board authorize the establishment of this account with Linda Fox, Greg Hansen, and Key Leroy as signers.

**MINUTES                      COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED TO  
AUTHORIZE THE ESTABLISHMENT OF A BANK ACCOUNT FOR PAYROLL  
AND AUTHORIZE LINDA FOX, GREG HANSEN, AND KAY LEROY AS  
SIGNERS OF THE ACCOUNT.**

**MOTION PASSED UNANIMOUSLY.**

- b. **TAX FORECLOSED DEEDS** – Greg Hansen, Administrative Officer and Morgan Smith, County Counsel reported that two tax foreclosed properties have been sold. One was bought by a developer and one by the previous owner for back taxes. Morgan presented the deeds to transfer ownership for Board signature.
- c. **LAWNMOWER STORAGE** – Matt Hawkins, Administrative Services Director explained that the County recently received delivery of a new lawnmower purchased for the Courthouse lawn. The lawnmower is larger than the old one, and the Parks Department no longer has a trailer able to haul the equipment. The Courthouse currently has a storage shed on the south side of the building that could accommodate the mower if a garage door is added. However, this would require removal of two arborvitae and the large 'grinding stone' on the south side of the building. Matt explained the stone would need to be removed in the future anyway because of safety concerns with it falling/crumbling.

**BY CONSENSUS, THE BOARD AUTHORIZED THE REMOVAL OF THE GRINDING STONE.**

Commissioner Ainsworth adjourned the meeting at 09:34 a.m.

Minutes: Heather Chase  
Approved: February 13, 2018