

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES JANUARY 31, 2018**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Pope was present. Commissioner Wheeler was excused.

Staff present:           Greg Hansen, Administrative Officer  
                              Morgan Smith, County Counsel

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Commissioners will hold a public hearing to consider adoption of a supplemental budget on Wednesday, February 7, 2018 at 9am in the Polk County Courthouse Main Conference Room, 850 Main St., Dallas, OR 97338.

The Polk County Board of Commissioners will attend the Polk County Fair Board Planning Work Session on Saturday, February 10th, 2018, beginning at 7:30 am at the Polk County Fairgrounds, Polk County Fairgrounds, 520 S Pacific Hwy W, Rickreall, OR 97371.

The Board of Commissioners will hold a public hearing to gather public testimony on a proposed Polk County Courthouse Complex Maintenance General Obligation Bond on Wednesday, February 14, 2018 at 9am and 6:30pm in the Polk County Courthouse Conference Room, 850 Main St., Dallas, OR 97338.

**3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)**

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

**5. APPROVAL OF MINUTES OF BOARD MEETING OF JANUARY 24, 2018**

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE MINUTES OF JANUARY 24, 2018.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

**6. FY 2016-2017 AUDIT**

Linda Fox, Treasurer introduced auditor Brad Bingenheimer from Boldt, Carlisle & Smith, LLC, Certified Public Accountants, Salem, Oregon. They presented the audit report for the fiscal year

ending June 30, 2017. The opinion on the financial statements for the County was “unmodified”, and the County was found to be in compliance under Oregon law.

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED, TO ACCEPT THE ANNUAL AUDIT FOR THE FISCAL YEAR ENDING JUNE 30, 2017 PERFORMED BY BOLDT, CARLISLE & SMITH, LLC.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

**7. RESOLUTION NO. 18-05**

Greg Hansen presented Resolution No. 18-05 in the matter of calling for a Public Hearing on the decision to submit to the voters the question of issuing General Obligation Bonds in an amount of not more than \$9,700,000 to finance facility maintenance and safety improvements to the Courthouse Complex. Greg explained that this resolution and notice of public hearing is no longer required by statute, but is good practice. The notice will be in the paper this week and next week, and the public hearing is scheduled for Wednesday, February 14 at 9 am and 6:30 pm.

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE RESOLUTION NO. 18-05.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM**

At 09:20 a.m., County Counsel announced that the meeting was recessed to Executive Session pursuant to 192.660(2)(d) to conduct deliberations with persons you have designated to carry on labor negotiations. Although the public is excluded, no vote may be taken in executive session. Written minutes from the meeting are on file in the Board of Commissioners’ office, but are confidential under ORS 192.660.

Commissioner Ainsworth called the meeting back into regular session.

**BY CONSENSUS, THE BOARD DIRECTED STAFF TO PROCEED AS DISCUSSED.**

Commissioner Ainsworth adjourned the meeting at 9:45 am.

**POLK COUNTY BOARD OF COMMISSIONERS**

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Mike Ainsworth, Chair

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Craig Pope, Commissioner

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Jennifer Wheeler, Commissioner