

**POLK COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY MEETING MINUTES**  
**January 16, 2018**

1. At 9:00 a.m., Commissioner Ainsworth declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Pope was present. Commissioner Wheeler was excused.

2. **MINUTES**                      **COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH  
SECONDED TO APPROVE THE MINUTES OF JANUARY 9, 2018.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

3. **U.S. MARSHALS' JAIL HOUSING REQUEST** – Captain Isham reported that the United States Marshals Service has contacted the Sheriff's office to request the County enter into an agreement for jail housing for USMS inmates. Historically, The USMS has housed inmates at Lane County, but that agreement is being terminated effective mid-February. The proposed agreement is temporary while a more detailed agreement is being drafted, and would be for up to 10 inmates per day, at \$90 per day per inmate (approximately \$300,000 per year). Captain Isham explained that the jail and jail staff have the capacity to house and supervise these additional inmates.

**BY CONSENSUS, THE BOARD APPROVED THE COUNTY TO ENTER INTO A TEMPORARY  
AGREEMENT WITH THE US MARSHALS SERVICE FOR INMATE HOUSING.**

4. **RECLASSIFICATION OF AN OS III** – Matt Hawkins, Administrative Services Director, presented a request to reclassify Donna Smith in the Behavioral Health department from an Office Specialist III to a Behavioral Health Office Lead. This proposed reclassification would be effective February 1 and would have a 12-month fiscal impact of \$2,800.

**BY CONSENSUS, THE BOARD APPROVED THE RECLASSIFICATION.**

5. **NON-LISTED ITEMS** – (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.) None.

Commissioner Ainsworth adjourned the meeting at 9:15 a.m.

Minutes: Heather Chase  
Approved: January 23, 2018