

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES December 13, 2017**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Wheeler and Commissioner Ainsworth were present.

Staff present:           Greg Hansen, Administrative Officer  
                              Morgan Smith, County Counsel

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Trustees for the Grand Ronde Sanitary District will hold a Board Meeting on Wednesday, December 20, 2017 at 9:15am in the main conference room of the Polk County Courthouse, 850 Main St., Dallas, OR 97338.

The Polk County Board of Commissioners will hold a public hearing regarding the Polk County Multi-Jurisdictional Hazard Mitigation Plan Wednesday, December 27, 2017 at 9am in the main conference room of the Polk County Courthouse, 850 Main St., Dallas, OR 97338.

**3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)**

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED UNANIMOUSLY.**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED UNANIMOUSLY.**

**6. APPROVAL OF MINUTES OF BOARD MEETING OF DECEMBER 6, 2017**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE MINUTES OF DECEMBER 6, 2017.**

**MOTION PASSED UNANIMOUSLY.**

**7. LENGTH OF SERVICE AWARDS**

The following employee(s) were recognized for their length of service to the County:

Monica David – 10 years

At 09:03 a.m., County Counsel announced that the meeting was recessed to Executive Session pursuant to 192.660(2)(f) to consider information or records that are exempt from disclosure by law, including written advice from your attorney. Although the public is excluded, no vote may be taken in executive session. Written minutes from the meeting are on file in the Board of Commissioners' office, but are confidential under ORS 192.660.

Commissioner Pope called the meeting back into regular session.

**BY CONSENSUS, THE BOARD DIRECTED STAFF TO PROCEED AS DISCUSSED.**

Commissioner Pope adjourned the meeting at 9:50 am.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) **RESOLUTION 17-14**  
Adopt Resolution 17-14 in the matter of amending fees for services performed by the Polk County Sheriff's Office.
- (b) **SHERIFF'S OFFICE – CONTRACT NO. 17-198**  
Approve Contract 17-198 with the Oregon Military Department for the 17-18 Emergency Management Performance Grant.
- (c) **FAIR BOARD REAPPOINTMENT**  
Approve the reappointment of Linda Lambert, Nita Wilson, and Suzanne Burbank to the Polk County Fair Board, terms to expire 12-31-20.
- (d) **HEALTH ADVISORY BOARD REAPPOINTMENT**  
Approve the reappointment of Autymn Galbraith to the Polk County Health Advisory Board, term to expire 12-31-19.

**POLK COUNTY BOARD OF COMMISSIONERS**

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Craig Pope, Chair

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Mike Ainsworth, Commissioner

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Jennifer Wheeler, Commissioner