

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES November 22, 2017

1. CALL TO ORDER & ATTENDANCE

At 9:04 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Wheeler and Commissioner Ainsworth were present.

Staff present: Greg Hansen, Administrative Officer
 Morgan Smith, County Counsel

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED UNANIMOUSLY

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED UNANIMOUSLY

6. APPROVAL OF MINUTES OF BOARD MEETING OF NOVEMBER 15, 2017

MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE MINUTES OF NOVEMBER 15, 2017.

MOTION PASSED UNANIMOUSLY

7. PUBLIC HEARING – WEST CLAY ST.

Commissioner Pope opened the public hearing.

Todd Whitaker, Public Works Director, presented the Engineer's Report and Certificate of Completion for the West Clay St. Cost Share Project. The road was completed in October, however there was road quality issues, so an additional 1.5 inch overlay was added, half the cost will be paid by the County for the additional structure, and half by the contractor. The original cost of the project was \$64,660 - \$48,495 was assessed for the cost share. The final

total was \$82,000. There will be no change in the assessment cost to the residents, the total cost for the county is \$48,411.

Bob Tucker, resident of Clay St., thanked the County for the road improvement, and got clarification of how and when the payments/assessments for the improvements would be due. Thad Boatwright, resident of Clay St., also thanked the County for the good job they did on the road, however, noted that he needs more rock on his father's driveway. Todd assured him that he will correct that. Thad also expressed concern that there is only one speed sign in the city limits portion of the road, and requested an additional speed sign on the County portion. Todd thinks the area will meet the criteria for residential speed, and if it does, no speed study will be required. It was also requested that a "Dead End" sign be added to any speed sign being installed.

Hearing no further testimony, Commissioner Pope closed the public hearing.

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE ENGINEER'S REPORT FOR THE WEST CLAY ST. COST SHARE PROJECT.

MOTION PASSED UNANIMOUSLY

At 09:10 a.m., Commissioner Pope asked if there was a need for executive session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) **PERSONNEL – NEW JOB SPEC AND SALARY RANGE**
Approve the new job specification and salary range for the position of Survey Crew Chief.
- (b) **ORDER 17-12**
Adopt Order 17-12 appointing Amanda Deyerle to the West Valley Housing Authority Board of Directors.

POLK COUNTY BOARD OF COMMISSIONERS

Craig Pope, Chair

Mike Ainsworth, Commissioner

Jennifer Wheeler, Commissioner