

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES November 8, 2017

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Wheeler was present. Commissioner Pope was excused.

Staff present: Greg Hansen, Administrative Officer
 Matt Hawkins, Administrative Services Director
 Morgan Smith, County Counsel

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Commissioners will hold a Public Hearing to receive the Engineer's Report and Certificate of Completion for the West Clay St. Cost Share Project on Wednesday, November 22, 2017 at 9am in the Polk County Courthouse Conference Room, 850 Main St. Dallas, OR 97338

3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

6. APPROVAL OF MINUTES OF BOARD MEETING OF NOVEMBER 1, 2017

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE MINUTES OF NOVEMBER 1, 2017.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

7. LENGTH OF SERVICE AWARDS

The following employee(s) were recognized for their length of service to the County:

Eric Berry – 25 years
Dean Anderson – 25 years
Melanie Edwards – 20 years
Scott Eastlund – 15 years
Mark Widmer – 15 years
Ken Dunagan – 10 years

At 09:05 a.m., Commissioner Ainsworth asked if there was a need for executive session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) **ORDER NO. 17-11**
Adopt Order No. 17-11 in the matter of imposing speed restrictions on Mistletoe Road.
- (b) **COMMUNITY CORRECTIONS - CONTRACT NO. 17-184**
Approve Contract No. 17-184 with TMI Test Services for polygraph services.
- (c) **SHERIFF'S OFFICE - CONTRACT NO. 17-185**
Approve Contract No. 17-185, 2017 State Homeland Security Grant Award for Mobile Interoperability Phase I.
- (d) **SHERIFF'S OFFICE - CONTRACT NO. 17-186**
Approve Contract No. 17-186, 2017 State Homeland Security Grant Award for Marion/Polk Regional Backup Communications System Phase I.
- (e) **SHERIFF'S OFFICE - CONTRACT NO. 17-187**
Approve Contract No. 17-187, 2017 State Homeland Security Grant Award for Cupid's Knoll Communications Receive Project Phase II.
- (f) **PERSONNEL – NEW JOB SPEC AND SALARY RANGE**
Approve the new job specification and salary range for the position of Community Health Educator.

POLK COUNTY BOARD OF COMMISSIONERS

Craig Pope, Chair

Mike Ainsworth, Commissioner

Jennifer Wheeler, Commissioner