

**POLK COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY MEETING MINUTES**  
**October 3, 2017**

1. At 9:00 a.m., Commissioner Pope declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Ainsworth and Commissioner Wheeler were present.

2. **MINUTES**            **COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER  
SECONDED TO APPROVE THE MINUTES OF SEPTEMBER 26, 2017.**

**MOTION PASSED UNANIMOUSLY**

3. **SHERIFF'S OFFICE UPDATE** – Sheriff Garton presented the Mobile Crisis Response Team stats for the months of June, July and August. There were 205 calls received, 11% were remanded to the jail, and 37% were taken to a mental health facility. The board requested data on recidivism/repeat callers in future reports. The Sheriff is working with local cities on uniform data tracking for more accurate grant reporting. Staff is also working to develop a more thorough reporting document that will better organize data, Department goals, assignments, etc.

The Sheriff office has a new practicum student from Western working in the office.

4. **DECLARING SURPLUS PROPERTY** – Todd Whitaker, Public Works Director, presented a memo to declare 2007 Crown Victoria, S0701, as surplus property.

**BY CONSENSUS, THE BOARD DELACRED S0701 AS SURPLUS PROPERTY.**

The Board directed staff to draft modifications to the procurement policy to allow Department Heads to declare surplus property up to a value of \$3,000. These modifications will be presented at a future board meeting.

5. **RECLASSIFICATION OF A FISCAL ANALYST I** – Matt Hawkins, Administrative Services Director, presented a memo requesting the reclassification of Ryan Batacandolo from a Fiscal Analyst I to a Fiscal Analyst II in the Health Services Department. The effective date for the reclassification is October 1, 2017, and has a 12-month fiscal impact of approximately \$2,500.

**BY CONSENSUS, THE BOARD APPROVED THE RECLASSIFICATION.**

6. **NON-LISTED ITEMS** – (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

- a. **GLOW RUN** – Matt Hawkins reported that the City of Dallas is holding a Glow Run fundraiser on October 14, and will be utilizing the Academy Building parking lot.

Commissioner Pope adjourned the meeting at 09:16 am.

Minutes: Heather Chase  
Approved: October 10, 2017