

**GRAND RONDE SANITARY DISTRICT**  
**BOARD OF TRUSTEES**

**September 20, 2017, 9:15 a.m.**

**1. CALL TO ORDER AND NOTE OF ATTENDANCE**

Trustee Pope declared the meeting of the Grand Ronde Sanitary District Board of Trustees to be in session at 9:15 a.m. Trustee Wheeler and Trustee Ainsworth were present.

Staff present:           Greg Hansen, Interim Manager  
                              Morgan Smith, Legal Counsel  
                              Todd Whitaker, Public Works Director

**2. APPROVAL OF THE MINUTES OF JUNE 21, 2017**

**MOTION:           TRUSTEE AINSWORTH MOVED, TRUSTEE WHEELER  
                              SECONDED, TO APPROVE THE MINUTES OF JUNE 21, 2017.**

**MOTION PASSED UNANIMOUSLY.**

**3. STATUS OF THE DISTRICT**

Greg Hansen reported that the district interviewed two people for the position of General Laborer, and the new employee starts next week. The employee is a Brayden Scranton, the 17-year old stepson of the District Operator Jared. He is familiar with the plant and is interested in a career in wastewater treatment. Since he is under 18 he cannot drive on duty. Todd is working with the City of Tillamook on an agreement for them to do the sample testing for the District, so Jared (who works for the City of Tillamook) can take the sample in. He will also do the utility locates until Brayden turns 18 in May.

Todd reported that last fiscal year, Northwest Septic completed the rebuilding of the three remote pump stations. The only remaining part of this project is to set up the phone service to each of these locations so the pumps can be monitored remotely. This fiscal year, Northwest Septic will begin replacing/rebuilding the approximate twelve septic pump systems attached to properties whose systems are not gravity fed.

The Board reviewed the A/R aging summary. Four customers have liens on their properties, Morgan explained that the next option would be to foreclose on these liens, but would be a fight with mortgage companies. Fiscally, the Sanitary District has been managed under the BOC admin staff since the 13-14 fiscal year, but has had a net income (loss) over the last four years of approximately (\$25,000). Heather explained that this is due to some large maintenance projects. Once these are completed, it is the hope the district finances will remain in the black going forward.

**4. ADJOURNMENT**

Trustee Pope adjourned the meeting at 9:30 a.m.

Minutes: Heather Chase  
Approved: December 20, 2017