

**POLK COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY MEETING MINUTES**  
**August 8, 2017**

1. At 9:00 a.m., Commissioner Pope declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Wheeler and Commissioner Ainsworth were present.
2. **MINUTES**           **COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER**  
                                 **SECONDED TO APPROVE THE MINUTES OF AUGUST 1, 2017.**  
  
                                 **MOTION PASSED UNANIMOUSLY.**
3. **DEPARTMENT UPDATE** – Aaron Felton, District Attorney and Jayme Kimberly, Chief Deputy District Attorney, gave an update on the District Attorney's office. All of the Deputy District Attorney I's have been reclassified to Deputy District Attorney II's so all can now try felony cases. This is the first week of the reorganized caseload assignments. The Victim Assistance Program has hired the new Victim Assistance Coordinator. The department is also implementing policy changes in response to the new Possession of a Controlled Substance laws (changing from felony to misdemeanor). The Community Corrections department will still be supervising these offenders. Caseload numbers and complexity of cases have increased so much there is now a need for two Grand Jury panels per week. The department is working with local law enforcement agencies to find the best day of the week for this second Grand Jury panel.
4. **LETTER OF SUPPORT REQUEST** – Matthew Stevenson, Tobacco Prevention Coordinator and Stephanie Young-Peterson, Consultant for the Rede Group, informed the board the County is working with Marion County Public Health on a 2-year, \$330,000 grant application to fund the OChART process in a minimum of ten medical clinics around Polk and Marion Counties. The OChART process would help these clinics improve their tobacco addiction treatment for patients/clients and change their culture to better address tobacco use. The Board requested the opportunity to review the grant application/budget before agreeing on a letter of support.
5. **ECO DEVO APPLICATION REVIEW** – The Board reviewed the Economic Development Application from Michael and Kelly Davis, dba FitSpot LLC.  
  
     **MOTION:           COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH**  
                                 **SECONDED TO APPROVE THE FITSPOT LLC ECO DEVO APPLICATION.**  
  
                                 **MOTION PASSED UNANIMOUSLY.**
6. **OUT OF STATE TRAVEL** – Greg Hansen, Administrative Officer presented an out-of-state travel request for the Sheriff's Office. This request is for Deputy La Combe (Mobile Crisis Deputy) to travel to Florida for a 4-day Crisis Intervention Team (CIT) International Conference. The training and travel costs are paid for by the Mobile Crisis team grant.  
  
     **BY CONSENSUS, THE BOARD APPROVED THE OUT OF STATE TRAVEL REQUEST.**
7. **NON-LISTED ITEMS** – (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)
  - a. **ECLIPSE PREPARATION** – Matt Hawkins, Administrative Services Director discussed the possibility of closing the historic courthouse main doors on the Monday of the eclipse to prevent those coming for the eclipse event from using the facilities. The Board disagreed and directed the doors stay open because it is a public building.

Commissioner Pope adjourned the meeting at 10:19 am.

Minutes: Heather Chase  
Approved: August 22, 2017