

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES July 26, 2017**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Wheeler was present. Commissioner Pope was excused.

Staff present:           Greg Hansen, Administrative Officer  
                                  Matt Hawkins, Administrative Services Director

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Commissioners will conduct an inspection of the Polk County Jail, Monday, July 31, 2017 at noon.

The Board of Commissioners will hold a public hearing to consider testimony on a West Clay St Cost Share on Wednesday, August 2, 2017 at 9am in the Courthouse main conference room, 850 Main St., Dallas, OR 97338.

**3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)**

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.**

**5. APPROVAL OF CONSENT CALENDAR**

Morgan Smith, County Counsel, added items 'F' and 'G' to the consent calendar, employment agreements with Greg Hansen.

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE CONSENT CALENDAR AS AMENDED.**

**MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.**

**6. APPROVAL OF MINUTES OF BOARD MEETING OF JULY 19, 2017**

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE MINUTES OF JULY 19, 2017.**

**MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.**

At 09:02 a.m., Commissioner Ainsworth asked if there was a need for executive session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) **ORDER NO. 17-07**  
Adopt Order No. 17-07 in the matter of Polk County Planning Division File CU 17-01 authorizing a home occupation to establish an event venue on an approximately 27.0 acre parcel zoned Farm/Forest. The subject property is located at 6617 Spring Valley Road NW, Salem, OR 97304 (T6S, R4W, Section 24, Tax Lot 300).
- (b) **BEHAVIORAL HEALTH - CONTRACT NO. 17-137**  
Approve Contract No. 17-137 with the Oregon Health Authority for a substance abuse prevention grant.
- (c) **BEHAVIORAL HEALTH - CONTRACT NO. 17-138**  
Approve Contract No. 17-138 with David Proffitt for mental health services.
- (d) **PUBLIC WORKS - CONTRACT NO. 17-142**  
Approve Contract No. 17-142 (Amendment 1 to Contract 16-137) with the City of Falls City to extend the Dutch Creek Crossing replacement project.
- (e) **SHERIFF'S FISCAL REPORT**  
Accept the Sheriff's Biannual Fiscal Report under ORS 294.085.
- (f) **PERSONNEL – CONTRACT NO. 17-147**  
Approve Contract No. 17-147, employment agreement with Greg Hansen for Administrative Officer services through calendar year 2017.
- (g) **PERSONNEL – CONTRACT NO. 17-148**  
Approve Contract No. 17-148, employment agreement with Greg Hansen for Administrative Officer services for 2018-2022.

**POLK COUNTY BOARD OF COMMISSIONERS**

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Craig Pope, Chair

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Mike Ainsworth, Commissioner

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Jennifer Wheeler, Commissioner