

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
July 18, 2017

1. At 9:00 a.m., Commissioner Pope declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Wheeler and Commissioner Ainsworth were present.
2. **MINUTES** **COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH
SECONDED TO APPROVE THE MINUTES OF JULY 11, 2017.**
MOTION PASSED UNANIMOUSLY.
3. **ADMINISTRATIVE OFFICER EVALUATION** – The Board conducted the annual performance evaluation of Administrative Officer Greg Hansen.
4. **ADMINISTRATIVE OFFICER RETIREMENT MEMO** – Greg Hansen, Administrative Officer, informed the board that he plans to retire in August or September, and presented a memo with three options for contracting back with the County. Option 1 would contract with Greg full time through next July; Option two would contract with Greg part time (no more than 1,039 hours annually, approximately 24 hrs./week) for a contract of 3-5 years; Option three would contract with Greg through the end of this calendar year (not recommended).

BY CONSENSUS, THE BOARD APPROVED OPTION TWO AND DIRECTED STAFF TO DRAFT AN EMPLOYMENT AGREEMENT FOR THIS OPTION.
5. **NON-LISTED ITEMS** – (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)
 - a. **LEASE PURCHASE PROPERTY DEED** – Morgan Smith, County Counsel, explained that approximately three years ago, the County received a home through tax foreclosure, but worked out a lease purchase agreement with the resident to pay off the past due taxes. The debt is now paid and the County needs to deed the property to the resident.

BY CONSENSUS, THE BOARD AUTHORIZED COMMISSIONER POPE TO SIGN THE DEED ON BEHALF OF THE COUNTY.

Commissioner Pope adjourned the meeting at 9:17 am.

Minutes: Heather Chase

Approved: July 25, 2017