

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
July 11, 2017

1. At 9:00 a.m., Commissioner Pope declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Wheeler was present. Commissioner Ainsworth was excused.
2. **MINUTES** **COMMISSIONER POPE MOVED, COMMISSIONER WHEELER
SECONDED TO APPROVE THE MINUTES OF JUNE 27, 2017.**
MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.
3. **SHERIFF UPDATE** – Sheriff Mark Garton presented two out of state travel requests. The first request is for Detective John Williams to attend a two-week advanced computer forensics course, put on and paid for by the United States Secret Service, August 21 – September 1 in Hoover, Alabama. The second request is for Detective John Williams to be a keynote speaker at the 11th annual National Conference on Responding to Missing and Unidentified Persons Conference regarding the Glenn Pennie case, September 19-21 in Atlanta, Georgia. Craig requested an update for the Board on the case also, once the presentation is complete.

BY CONSENSUS, THE BOARD APPROVED THE TWO OUT OF STATE TRAVEL REQUESTS.

Sheriff Garton also reported that he is working with Rod Killen to put the finishing touches on a water safety Public Service Announcement that will appear on MINET, social media, and local theaters.

The Sheriff's office is working with Western Oregon University on an agreement to provide a student interested in law enforcement to intern in the Sheriff's office. WOU will provide grant funding that will pay for ³/₄ salary of the intern.

The Sheriff's office currently has two patrol vacancies (one transferred to the jail, one resignation). Two jail deputies are interested in transferring to the patrol side to fill these vacancies, which will leave one remaining vacancy in the jail.

The Sheriff also reviewed the grant request for the Justice Reinvestment Act. The Grant application is due August 31.

The Jail has its annual inspection scheduled for July 25, and the Board of Commissioners are touring the jail on the 31.

4. **POLK COUNTY MUSEUM ADDITIONAL STRUCTURE** – Ann Gage, 14220 Ballston Road, Polk County Historical Society Education Coordinator, informed the Board that the Historical Society is working with an elder of the Confederated Tribes of Grand Ronde, who has agreed to build a small-scale replica (approx. 10 feet x 12 feet) cedar plank house on the Polk County Museum grounds as an educational exhibit. There would be no utilities to this exhibit, it would be moveable, and no permits would be required. Per the terms of the lease, Ms. Gage asked permission from the Board to approve the placement of this structure.

BY CONSENSUS, THE BOARD APPROVED THE PLACEMENT OF AN AUTHENTIC CEDAR BUILDING AT THE MUSEUM PROPERTY.

5. **WEST CLAY STREET COST SHARE** – Todd Whitaker, Public Works Director, presented the feasibility report for the West Clay Gravel Road conversion. There are 23 landowners sharing the \$59,000 estimate. Since the improvement provides minimal benefit to the County Road system (low volume, dead-end road), Todd is proposing the County pay 10% of the cost which is about equal to what the 20-year maintenance savings to the County will be from converting the gravel to pavement. Todd

also explained the formula for how he calculated the landowner's assessments, which range from \$1,294 - \$2,641. The County will offer a 3-year repayment plan at 4% interest.

The Board deliberated on whether the County should pay more than the 10%, but the percentage does not need to be set prior to a public hearing.

BY CONSENSUS, THE BOARD AGREED TO SET A PUBLIC HEARING FOR THE WEST CLAY ST COST SHARE GRAVEL ROAD CONVERSION.

6. **DECLARING SURPLUS PROPERTY** – Todd Whitaker presented requests to declare a 2003 Ford F350, P0305 and a 2002 Chevy Blazer, P0219 as surplus property.

BY CONSENSUS, THE BOARD DECLARED P0305 AND PP0219 AS SURPLUS PROPERTY.

7. **NON-LISTED ITEMS** – (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)
 - a. **PUBLIC WORKS UPDATE** – Todd Whitaker reported that Chip Seals will be starting next week (followed by Fog Seals) on Helmick, Bethel, Perrydale, James Howe, Pioneer and Reuben Boise. Helmick will then be getting an overlay in September.

Commissioner Pope adjourned the meeting at 9:40 am.

Minutes: Heather Chase
Approved: July 18, 2017