

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES June 28, 2017

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Wheeler was present. Commissioner Pope was excused.

Staff present: Greg Hansen, Administrative Officer
 Morgan Smith, County Counsel

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

There will be no Board of Commissioners' meeting on Tuesday, July 4, 2017 due to the Independence Day holiday.

The Board of Commissioners will attend a meeting of the Local Public Safety Coordinating Council on Monday, July 10, 2017 at Noon in the Polk County Courthouse main conference room, 850 Main St., Dallas, OR 97338.

3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

6. APPROVAL OF MINUTES OF BOARD MEETING OF JUNE 21, 2017

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE MINUTES OF JUNE 21, 2017.

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

7. GENERAL LIABILITY/PROPERTY INSURANCE - FISCAL YEAR 2016-2017

Greg Hansen, Administrative Officer, explained that the County's general liability and property insurance policy ends on June 30, 2017. Staff recommends purchasing General Liability in the amount of \$342,242 (less deductible of \$151,056); Automobile Liability in the amount of \$34,339; Auto Physical Damage in the amount of \$20,254; Property/Boiler in the amount of \$68,903; Crime Coverage in the amount of \$1,721; and utilize the multi-line credit of \$23,680.

Ken Woods, Insurance Agent, gave a brief background of the County insurance and explained the proposed insurance coverage. Ken explained that the rates are up overall due to an increase of wrongful death claims in jails (none in Polk County). However, Polk County is still in a good tier for rate increases.

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE STAFF RECOMMENDATIONS FOR THE PURCHASE OF GENERAL LIABILITY AND PROPERTY INSURANCE AS PRESENTED.

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

8. WORKERS COMPENSATION INSURANCE - CARRIER SELECTION

Greg Hansen explained that the County's Workers Compensation Insurance ends on June 30, 2017. Staff recommends continuing to purchase Workers Compensation Insurance through CIS in a 130% Retro Plan for fiscal year 2017-2018, which bases the premium on experience modifications.

Ken Woods gave a brief overview of the County's Workers Compensation claims, and explained the retro vs. standard policy and how experience modifications are calculated. For the upcoming year, the County's experience modification is 1.11. This rate is the highest in County history based on the last three years, which are close to the three highest years for Workman's Comp Claims. In addition, payroll continues to increase, causing the increase in the experience modification.

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE STAFF RECOMMENDATIONS FOR THE PURCHASE OF WORKERS COMPENSATION INSURANCE THROUGH CIS AS PRESENTED.

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

9. PUBLIC HEARING – ADOPTION OF THE 2017-2018 BUDGET – RESOLUTION #17-10

Greg Hansen, Administrative Officer, presented the budget for fiscal year 2017-2018 in the amount totaling \$69,150,550. The Budget Committee hearings occurred April 3 – April 6, and at that time a tentative budget was approved. The Committee met again on May 17 and formally approved the budget and set the general property tax rate and the Public Safety Operating Levy. Since that time, Mr. Hansen has made minor changes to the budget, which resulted in a \$1,300,000 increase to the total County budget appropriations. These modifications include

- No net change in the General Fund (\$50,000 increase in Fair transfer with corresponding reduction of \$50,000 in contingency).
- An increase in funding for Public Works of \$335,000 (associated with an increase in beginning fund balance and FLAP funding), with corresponding increases in Road Maintenance (Bridge Maintenance \$225,000), Road Construction (\$130,000), and a reduction of \$20,000 to contingency.
- Decreases in the POINT Fund and increases to CAMI, PLCP, and Management Services

funds due to increases in their beginning fund balance.

- Increase in revenues and appropriations to the Fair Fund due to the general fund transfer.
- Revenue increases in Beginning Fund Balance and OHP Capitation in the amount of \$800,000 total, with a corresponding increase in appropriations (buildings, professional services, special projects).

Commissioner Ainsworth opened the meeting to Public Testimony. Hearing no testimony, Commissioner Ainsworth closed the public hearing.

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED TO ADOPT RESOLUTION #17-10.

MOTION PASSED UNANIMOUSLY

At 09:25 a.m., Commissioner Ainsworth asked if there was a need for executive session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) **RESOLUTION 17-11**
Adopt Resolution 17-11 in the matter of fees for services performed by County agencies.
- (b) **RESOLUTION 17-12**
Adopt Resolution 17-12 in the matter of road improvement assessments for West Clay St.
- (c) **ORDER 17-04**
Adopt Order 17-04 in the matter of In the matter of a Solid Waste Collection Rate Increase by Recology Western Oregon.
- (d) **RATIFICATION OF AFSCME LABOR AGREEMENT**
Ratify the Collective Bargaining Agreement between the County and the AFSCME for fiscal years 2017-2020.
- (e) **PUBLIC HEALTH - CONTRACT NO. 17-113**
Approve Contract No. 17-113 with the Oregon Health Authority for the financing of Public Health Services.
- (f) **BEHAVIORAL HEALTH - CONTRACT NO. 17-114**
Approve Contract No. 17-114 with Meletina Taerbaum for mental health services.
- (g) **BEHAVIORAL HEALTH - CONTRACT NO. 17-115**
Approve Contract No. 17-115 with Allen Rainwater for after hours mental health crisis services.
- (h) **JUVENILE - CONTRACT NO. 17-116**
Approve Contract No. 17-116 with Oregon Youth Authority for individualized services.
- (i) **JUVENILE - CONTRACT NO. 17-117**
Approve Contract No. 17-117 with Oregon Youth Authority biennial funding for services to juveniles.
- (j) **RATIFY VALID VOUCHERS, LICENSES, PERSONNEL ACTIONS, PAYROLL, ETC., FOR THE MONTH(S) OF MAY 2017.**

POLK COUNTY BOARD OF COMMISSIONERS

Craig Pope, Chair

Mike Ainsworth, Commissioner

Jennifer Wheeler, Commissioner

Minutes: Heather Chase
Approved: July 5, 2017