

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
May 23, 2017

1. At 9:00 a.m., Commissioner Ainsworth declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Wheeler was present. Commissioner Pope was excused.
2. **MINUTES** **COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER
SECONDED TO APPROVE THE MINUTES OF MAY 16, 2017.**
MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.
3. **WATERMASTER UPDATE** – Joel Plahn, Watermaster, and his assistant Bobby Nuvalini, gave an update on the status of the water in Polk County. Joel thanked the County for their continued support, which makes it possible for him to hire an assistant for 5-6 months of the year. Joel reported that 2016 was a much better year for water than 2015, and 2017 looks to be even better. Cool temperatures and spring rain have delayed the need for irrigation. Streams statewide are running at 150% of average (first time since 2011), and no areas in the state are under drought regulations. Over the last two years, the department has worked with water rights holders on the Rickreall Creek to install flowmeters, which give instant and accurate readings to measure water flows.
4. **NEW JOB SPECS, SALARY RANGE, AND RECLASS** – Matt Hawkins, Administrative Services Director, presented a request to approve a new job specification and salary range for a Civil Engineer II. It was also requested that Alena Beltz be reclassified from a Civil Engineer I to the newly created Civil Engineer II position. The effective date for this reclassification would be June 1, and the approximate 12-month cost to the Public Works budget is \$3,000.

**BY CONSENSUS, THE BOARD APPROVED THE NEW JOB SPECIFICATION AND SALARY RANGE
FOR A CIVIL ENGINEER II, AND THE RECLASSIFICATION OF ALENA BELTZ FROM A CIVIL
ENGINEER I TO A CIVIL ENGINEER II.**
5. **NON-LISTED ITEMS** – (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)
 - a. **FEMA PROJECTS** – Todd Whitaker, Public Works Director, reminded the Board that in 2015, Waymire Creek culvert (at Oakdale Road Bridge) and Dutch Creek culvert (at Mitchell St. Bridge) were damaged during a winter storm. FEMA has now approved hazard mitigation for both projects, meaning replacement of the damaged culverts with bridges. Polk County will be managing both projects, even though the Dutch Creek culvert is located in Falls City limits. Costs for this project will be reimbursed through FEMA, and require a 25% match. The IFA is covering Falls City's match, and Polk County is contributing approximately \$80,000 in in-kind contributions, and \$36,000 in cash.

Commissioner Ainsworth adjourned the meeting at 9:15 am.

Minutes: Heather Chase
Approved: May 30, 2017