

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
April 25, 2017

1. At 9:00 a.m., Commissioner Pope declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Ainsworth and Commissioner Wheeler were present.

2. **MINUTES** **COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER
SECONDED TO APPROVE THE MINUTES OF APRIL 18, 2017.**

MOTION PASSED UNANIMOUSLY

3. **2017 OVERLAY AWARD** – Alena Beltz, Civil Engineer, requested approval to send “Notice of Intent to Award” the 2017 overlay contract to Salem Road & Driveway. Four companies submitted bids, and Salem Road and Driveway had the low bid of \$677,225.30.

MOTION **COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH
SECONDED TO SEND THE NOTICE OF INTENT TO AWARD THE 2017
OVERLAY CONTRACT TO SALEM ROAD & DRIVEWAY.**

MOTION PASSED UNANIMOUSLY

4. **TRANSITIONAL HOUSING** – Marty Silbernagel, Community Corrections Director, informed the Board that the River of Life provides six transitional housing beds in Dallas. They are in the process of opening a second home that will offer an additional six beds. The County currently rents four beds from them (\$350/month/bed). With the addition of the second facility, Marty requested authorization to rent an additional two beds, beginning in July.

MOTION **COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH
SECONDED TO AUTHORIZE TWO ADDITIONAL BED RENTALS AT
RIVER OF LIFE TRANSITIONAL HOUSING.**

MOTION PASSED UNANIMOUSLY

5. **PROPERTY TAX EXEMPTIONS** – James Seymour, Jackie Franke, Rena Peck, & Chris Jones with Catholic Community Services informed the Board that prior to 2012, the Oregon Legislature granted property tax exemptions for low-income housing (low income is at or below 60% of the median gross income) properties owned by non-profits; any properties built since then are not exempt from property taxes. Catholic Community Services has built two complexes since 2012 (one is a 13-unit complex in West Salem, the other in Marion County), and is required to pay taxes on them.

However, to encourage non-profit organizations to provide low-income housing, local jurisdictions can adopt local options that allow non-profits to apply for property tax exemptions. If 51% of the taxing districts approve the exemption, taxes can be waived. Mr. Seymour requested the Board adopt a resolution adopting the local option for low income housing facilities operated by non-profit organizations in Polk County.

The Board explained that because the Catholic Community Services property is located in West Salem, within City limits, the City of Salem is the jurisdiction that would need to adopt the local option, and then the County would consider concurring with the actions. If the City of Salem and the School District agree to the local option, the 51% quota would be reached and the County would not need to take action.

6. **NON-LISTED ITEMS** – (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)
 - a. **COMMUNITY CORRECTIONS INTERVIEWS** – Matt Hawkins, Administrative Services Director, informed the Board that they had conducted the first round of interviews yesterday for the Community Corrections Director position. The pool was narrowed down to two candidates. For the second round of interviews, all of the Commissioners need to be involved. Matt announced that the Board of Commissioners will hold interviews with Community Correction Director candidates on Monday, May 1, 2017 at 9:30 am in the Board of Commissioners office.

Commissioner Pope adjourned the meeting at 9:35 am.

Minutes: Heather Chase
Approved: May 2, 2017