

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES March 22, 2017**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Ainsworth and Commissioner Wheeler were present.

Staff present:           Greg Hansen, Administrative Officer  
                              Matt Hawkins, Administrative Services Director  
                              Morgan Smith, County Counsel

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Commissioners will hold a joint public hearing with the Dallas City Council on April 3, 2017 at 5:30pm at the Dallas Civic Center, 945 SE Jefferson St., Dallas, Oregon concerning amendment of the Dallas Urban Growth Boundary (UGB) to include the Dallas Golf Club property located at 11875 Orrs Corner Rd.

There will be no Board of Commissioners' meeting on Tuesday, April 4 & Wednesday, April 5 due to budget hearings.

Polk County Budget Hearings will be held on Monday, April 3 through Thursday, April 6, 2017 from 9:00 a.m. to 5:00 p.m. in the Courthouse conference room, 850 Main St., Dallas, OR 97338.

**3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)**

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED UNANIMOUSLY**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED UNANIMOUSLY**

**6. APPROVAL OF MINUTES OF BOARD MEETING OF MARCH 15, 2017**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE MINUTES OF MARCH 15, 2017.**

**MOTION PASSED UNANIMOUSLY**

At 09:03 a.m., County Counsel announced that the meeting was recessed to Executive Session pursuant to 192.660(2) (h) to consult with your attorney regarding your legal rights and duties in regard to current litigation or litigation that is more likely than not to be filed. Although the public is excluded, no vote may be taken in executive session. Written minutes from the meeting are on file in the Board of Commissioners' office, but are confidential under ORS 192.660.

Commissioner Pope called the meeting back into regular session.

**BY CONSENSUS, THE BOARD DIRECTED STAFF TO PROCEED AS DISCUSSED.**

Commissioner Pope adjourned the meeting at 9:20 am.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

**(a) BEHAVIORAL HEALTH - CONTRACT NO. 17-34**

Approve Contract No. 17-34 (amendment 14 to contract no. 15-84) with the Oregon Health Authority for additional funds for meeting performance standards for Problem Gambling Treatment Services.

**(b) UPDATED JOB SPECIFICATION**

Approve the new job specification for the position of Captain in the Sheriff's Office.

**POLK COUNTY BOARD OF COMMISSIONERS**

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Craig Pope, Chair

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Mike Ainsworth, Commissioner

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Jennifer Wheeler, Commissioner