

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
March 7, 2017

1. At 9:00 a.m., Commissioner Pope declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Ainsworth was present. Commissioner Wheeler was excused.

2. **MINUTES** **COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE**
SECONDED TO APPROVE THE MINUTES OF FEBRUARY 21, 2017.
MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM

3. **OUT-OF-STATE TRAVEL REQUEST/DEPARTMENT UPDATE** – Sheriff Garton requested approval for out-of-state travel for Sgt. Redding and Sgt. Westfall to attend a 2-day ELSI training in Lewis County, Washington March 29-31. The Sheriff's office has training funds available to cover the travel and registration cost.

BY CONSENSUS, THE BOARD APPROVED THE OUT OF STATE TRAVEL REQUEST.

Sheriff Garton also updated on current hiring and recruitments. The office is interviewing for patrol (lateral transfers) today. Interviews of transfers from the jail occurred yesterday. The office is holding ORPAT testing for the vacant corrections department position this weekend. The office has already hired for the vacant CT position. Interviews for the Animal Control position were last week. Sheriff Garton would like to make an offer to the Yamhill County Animal Control Officer who applied, but requested to hire her at Step 7.

BY CONSENSUS, THE BOARD APPROVED THE STEP 7 HIRE REQUEST.

Sheriff Garton provided handouts on the September – December 2016 Mobile Crisis Team statistics. He is still trying to find a criteria for tracking whether the response calls were diverted from an arrest or not. The grant for this program expires in June, but the County will be reapplying, expect to get funded at 75% of current award.

4. **SURPLUS PROPERTY DECLARATION** – Greg Hansen presented a request for the Board to declare two 2001 Dodge Ram 1500's (P0007 and P0008) as surplus property and instruct Public Works to sell the trucks in accordance with the Polk County Code of Ordinances 15.135. Approximate values is \$1,500 each.

BY CONSENSUS, THE BOARD DECLARED P0007 AND P0008 AS SURPLUS PROPERTY AND DIRECTED STAFF TO DISPOSE OF PROPERTY IN ACCORDANCE WITH THE POLK COUNTY CODE OF ORDINANCES.

5. **NON-LISTED ITEMS** – (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

a. **PROCUREMENT POLICY UPDATES** – Morgan Smith, County Counsel, informed the Board that he is working on making minor changes to the Procurement Policy to include Brent DeMoe as Department Head of Family & Community Outreach. These changes also include placing a dollar amount on what Department Heads can declare surplus property themselves before having to come to the Board. The Board agreed on \$2,000, and discussed limiting this to IS and Public Works departments. The Board would also like to start seeing a report of what was disposed.

Commissioner Pope adjourned the meeting at 9:25 am.

Minutes: Heather Chase
Approved: March 14, 2017