

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES February 22, 2017**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Wheeler and Commissioner Ainsworth was present.

Staff present:           Greg Hansen, Administrative Officer  
                              Matt Hawkins, Administrative Services Director  
                              Morgan Smith, County Counsel

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

There will be no Board of Commissioners' meetings on Tuesday, February 28 and Wednesday, March 1 due to lack of a quorum.

**3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)**

**4. APPROVAL OF AGENDA**

Commissioner Pope switched items 7 and 8.

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE AGENDA AS AMENDED.**

**MOTION PASSED UNANIMOUSLY.**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED UNANIMOUSLY.**

**6. APPROVAL OF MINUTES OF BOARD MEETING OF FEBRUARY 15, 2017**

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE MINUTES OF FEBRUARY 15, 2017.**

**MOTION PASSED UNANIMOUSLY.**

**7. RESOLUTION NO. 17-05**

Greg Hansen presented Resolution 17-05 in the matter of calling a measure election to submit to the electors of the county the question of authorizing up to \$10,000,000 of general obligation bonds to finance capital costs; and related matters. Mr. Hansen explained that this resolution has been

approved by the bond council, and will officially put the proposed maintenance bond on the May 2017 ballot. Once approved, the signed resolution and exhibit A, notice of election will be submitted to the County Clerk, who will publish it in the local newspaper.

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO ADOPT RESOLUTION 17-05.**

**MOTION PASSED UNANIMOUSLY.**

**8. FY 2015-2016 AUDIT**

Linda Fox introduced auditor Brad Bingenheimer from Boldt, Carlisle & Smith, LLC, Certified Public Accountants, Salem, Oregon. They presented the audit report for the fiscal year ending June 30, 2016. In Mr. Bingenheimer's unmodified opinion, the audit presented fairly.

At 09:25 a.m., County Counsel announced that the meeting was recessed to Executive Session pursuant to ORS 192.660(2)(h) to consult with your attorney regarding your legal rights and duties in regard to current litigation or litigation that is more likely than not to be filed. Although the public is excluded, no vote may be taken in executive session. Written minutes from the meeting are on file in the Board of Commissioners' office, but are confidential under ORS 192.660.

Commissioner Pope called the meeting back into regular session.

**BY CONSENSUS, THE BOARD DIRECTED STAFF TO PROCEED AS DISCUSSED.**

Commissioner Pope adjourned the meeting at 10:00 am.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

**(a) NEW JOB SPECIFICATION AND SALARY RANGE**

Approve the new job description and salary range for the position of Peer Support Specialist with in Behavioral Health.

**POLK COUNTY BOARD OF COMMISSIONERS**

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Craig Pope, Chair

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Mike Ainsworth, Commissioner

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Jennifer Wheeler, Commissioner