

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
February 7, 2017

1. At 9:00 a.m., Commissioner Pope declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Wheeler was present. Commissioner Ainsworth was excused.

2. **MINUTES** **COMMISSIONER WHEELER MOVED, COMMISSIONER POPE**
 SECONDED TO APPROVE THE MINUTES OF JANUARY 31, 2017.

 MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

3. **DEPARTMENT UPDATE** – Sheriff Garton reported on staffing in the Sheriff’s office: he has closed recruitments for an Animal Control Officer, Control Tech, and Corrections Deputy, and is starting the process of the POST test for the applicants. One patrol deputy has resigned and recruitment has been opened for a lateral transfer. Patrol statistics remain consistent. The department has received a \$5,000 grant for DUII, seatbelt and cell phone enforcement patrols which Garton plans to ramp up on major holidays and events. The Crisis response team does not have any statistics for the last month because one member of the team is recovering from a car accident and one is recovering from an injury. In the Jail, population has increased; lately it has been over 160. Female inmate numbers are much higher than normal. One explanation is the Courts have not been releasing failure to appear offenders. Sheriff Garton also commented that the jail nurse staffing situation has improved greatly.

The department just had their annual awards recognition. Echo Vang was awarded Support Services of the Year, Suzy Fleming was awarded Jail Deputy of the Year, Jake LaCombe was awarded Patrol Deputy of the Year, and Kevin Haynes and Mike Smith were recognized with the Lifesaving Award.

4. **NESMITH PARK REQUEST** – Tina Andersen, Fair Manager, informed the Board that the County usually offers overnight camping at Nesmith Park during the fair. This year, the weekend following the annual fair is a much-anticipated solar eclipse. The entire fairgrounds facility is already rented out for this event, and Tina would like to extend overnight camping for the weekend after the fair for visitors attending this eclipse event at the fairgrounds. Tina assured the Board that that the park is also covered under the renters insurance liability.

BY CONSENSUS, THE BOARD APPROVED THE USE OF NESMITH PARK FOR OVERNIGHT CAMPING USE FOR THE ECLIPSE EVENT.

5. **EXTENSION AUDIT** – Greg Hansen, Administrative Officer, announced that the Extension Audit was completed. He has reviewed it and it looks correct. The Extension Board of Directors will be approving it at their next Board meeting scheduled for April.

6. **ADP PAYROLL SYSTEM BID** – Matt Hawkins, Administrative Services Officer, informed the Board that he has met and received a bid from ADP for a payroll system. He is meeting with TASC later this week and possibly one other company. Matt explained the benefits included in this payroll system, including a web-based timesheet, online benefits enrollment, and handling OSHA and health care reporting requirements. This would not replace Taina, but would provide a backup for her. The ADP bid came in at approximately \$76,000 annually (discounted to \$58,000 for the first three years). Matt will present his recommendation to the Board within two weeks.

7. **NON-LISTED ITEMS** – (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

- a. **PUBLIC COMMENT** – Gary Suderman, PO Box 465, Dallas, commented in opposition of a recent news article regarding reducing public entrances in the courthouse to one main entrance. The Board explained the courthouse security concerns and challenges with this building. The Board explained that there has been no decision made on this issue.

Commissioner Pope adjourned the meeting at 9:40 am.

Minutes: Heather Chase
Approved: February 14, 2017