

*** DO NOT TURN THIS PAGE IN WITH YOUR APPLICATION***

NEW APPLICANTS & PEOPLE TRANSFERRING IN FROM ANOTHER COUNTY NEEDING TO RENEW THEIR CHL

- Monday & Friday 8am – 11:30am or Wednesday 1:00pm-4:30pm
- Complete an application
- Two (2) pieces of identification – (see below)
- Proof of citizenship & residency (see below)
- Proof of firearm safety (see below)
- We will take your picture & fingerprint you
- \$65 cash, Visa, MasterCard, check or Money Order – ***NON REFUNDABLE***

PEOPLE TRANSFERRING IN FROM ANOTHER COUNTY NOT NEEDING TO RENEW THEIR CHL YET

- Monday & Friday 8am – 11:30am or Wednesday 1:00pm-4:30pm
- Complete an application
- Two (2) pieces of identification – (see below)
- Proof of citizenship & residency (see below)
- Proof of firearm safety (see below)
- We will take your picture & fingerprint you
- \$30 cash, Visa, MasterCard, check or Money Order – ***NON REFUNDABLE***

RENEWALS FOR CURRENT POLK COUNTY CHL HOLDERS

- Monday through Friday 8am – 11:45am or 1pm – 4:45pm
- Complete an application
- Two (2) pieces of identification – (see below)
- Proof of residency & proof of citizenship if you have not provided it yet (see below)
- Proof of firearm safety such as your CHL (see below)
- We will take your picture
- \$50 cash, Visa, MasterCard, check or Money Order – ***NON REFUNDABLE***

CHANGE OF ADDRESS WITHIN POLK COUNTY, CHANGE OF NAME OR THOSE IN NEED OF A DUPLICATE CARD

- Monday through Friday 8am – 11:45am or 1pm – 4:45pm
- Complete an application
- Two (2) pieces of identification – (see below)
- Proof of residency & proof of citizenship if you have not provided it yet (see below)
- Court certified true copy of your legal name change if applicable
- We will take your picture
- \$15 cash, Visa, MasterCard, check or Money Order – ***NON REFUNDABLE***

PROOF OF FIREARMS SAFETY

- Hunter education or safety course approved by the State Department of Fish and Wildlife or similar agency of another state if handgun safety was a component of the course
- NRA handgun training and/or safety course
- Handgun training and/or safety course available to the public and offered by law enforcement, community college, private or public institution or organization utilizing NRA certified instructors. You ***must*** provide the instructor's NRA number if it is not on your certificate.
- Completion of any law enforcement handgun training and/or safety course offered for security guards, investigators, reserve law enforcement officers or any other law enforcement officers
- Previous Oregon CHL unless it has been revoked
- Certified law enforcement ID (active or retired), DPSST certificate of completion for a certified law enforcement position or equivalent from out of state
- Evidence of equivalent experience with a handgun through participation in an organized shooting competition
- DD214 or Military Training Letter (***MUST*** include the word pistol, handgun or sidearm language on the document)

IDENTIFICATION – One piece of identification must have your picture & signature on it, such as a driver's license, and the other must have your signature and either your name or picture imprinted – We will not accept Social Security Cards for anything

PROOF OF CITIZENSHIP – Official U.S. Passport not expired more than 5 years ago, Original or Official copy of U.S. Birth Certificate, FFS-240 Form (Military Foreign Birth), Recent N-300 Form & 6 month's proof of residency, Original Naturalization Certificate or Tribal ID from Federally recognized Tribe

PROOF OF RESIDENCY – Current & Valid Oregon Driver's License, Voter Registration Card (*we accept this if you are considered a continuous traveler*), Real Property Owner printout, Current Rent or Lease Agreement or Recent Oregon Tax Return



Concealed Handgun License Application

Sheriff's Office

850 Main Street ★ Dallas, Oregon 97338-3185 ★ (503) 623-9251 ★ Fax (503) 623-2060

Sheriff Mark Garton

Criminal Division
Civil Division
Marine Patrol Division
Dog Control
Emergency Management

CHL HOLDERS MAY NOT CARRY CONCEALED AT THE FOLLOWING PLACES:

- 1) Any Federal facility. (i.e. Federal Court House, Post Office, Social Security Office, in secured areas of airports, and on airplanes) This does not prohibit the carrying of firearms on federal lands, other than designated wilderness areas, incident to hunting or other lawful purposes.
- 2) Generally, persons who have obtained a valid concealed handgun license may carry their weapon onto National Forest Service and Bureau of Land Management lands unless there is a specific order issued by the local administrator, or forest ranger, to the contrary. It is the responsibility of the license holder to check with the local range district or BLM land management office to determine if an order has been issued prohibiting possession of a weapon in areas designated by those offices. Restrictions upon the use of weapons on National Forest Service and BLM lands may also be issued by the local offices. It is the further responsibility of the license holder to contact the local range district or land management office to discover any restrictions and thereafter comply with those restrictions while on federally owned property.
- 3) You may not carry a firearm concealed while upon an Indian Reservation/Indian property without the written permission of the tribal judge. This may also apply to certain casinos that are on the Indian lands.
- 4) You may not carry a firearm into any courthouse.
- 5) Additionally, many private businesses have conditions regarding the possession of firearms on their premises. If you violate these conditions you could, under certain circumstances, be subject to arrest under Oregon trespass laws, in which case your concealed handgun license would be seized and/or revoked.

***OREGON DOES NOT RECOGNIZE OTHER PERMITS AT THIS TIME. HOWEVER,
HERE IS A LIST OF STATES THAT RECOGNIZE OREGON PERMITS:***

ALABAMA
ALASKA
ARIZONA
ARKANSAS
IDAHO
INDIANA
IOWA

KANSAS
KENTUCKY
MICHIGAN
MISSISSIPPI
MISSOURI
MONTANA
NEBRASKA

NORTH CAROLINA
OHIO
OKLAHOMA
SOUTH DAKOTA
TENNESSEE
UTAH
VERMONT

*** Reciprocity and recognition between states is subject to frequent change through legislative action and regulatory interpretation. You should always contact the state you are traveling to for the most accurate and updated information regarding carrying a handgun in that area before leaving Oregon.**



Concealed Handgun License Application

Sheriff's Office

850 Main Street ★ Dallas, Oregon 97338-3185 ★ (503) 623-9251 ★ Fax (503) 623-2060

Sheriff Mark Garton

Criminal Division
Civil Division
Marine Patrol Division
Dog Control
Emergency Management

APPLICATION FOR LICENSE TO CARRY CONCEALED HANDGUN (This application must be legible and complete in its entirety or it will not be accepted)

Date: _____

LAST FIRST FULL MIDDLE NAME

Other Names Known By: (maiden names, nick-names, etc.)

CURRENT RESIDENCE OR REAL PROPERTY OWNED AND/OR LEASED:

ADDRESS: _____ HOW LONG AT THIS ADDRESS:
CITY: _____ STATE: _____ ZIP: _____ YEARS: _____ MONTHS: _____

MAILING ADDRESS (IF DIFFERENT):

PLEASE CHOOSE FROM THE ABBREVIATIONS WE CAN NOT DETERMINE ONE FOR YOU

SEX: MALE FEMALE

RACE: _____
A = ASIAN
B = BLACK
I = AMERICAN INDIAN
W = CAUCASIAN / LATINO

EYES: _____ HAZ = HAZEL
HAIR: _____ BLK = BLACK MAR = MAROON
BLN = BLOND MUL = MULTI
BLU = BLUE PNK = PINK
HEIGHT: _____ BRO = BROWN RED = AUBURN
WEIGHT: _____ GRN = GREEN SDY = SANDY
GRY = GRAY WHI = WHITE

RETIRED HOMEMAKER SELF-EMPLOYED UNEMPLOYED
 STUDENT AT: _____
EMPLOYER: _____
OCCUPATION: _____
WORK PHONE: _____
WORK ADDRESS: _____

DATE OF BIRTH: ____/____/____ *SOCIAL SECURITY NUMBER: ____-____-____ PHONE: _____

PLACE OF BIRTH: _____ CITIZENSHIP: USA OTHER: _____
(STATE OR COUNTRY)

Abbreviate all previous states you have resided in as an adult: _____
(INCLUDING MILITARY IF YOU WERE IN THAT STATE FOR MORE THAN 30 DAYS) _____

* Disclosure of your social security account number will be used only as a means of identification (Solicitation authorized under ORS 166.291)



Concealed Handgun License Application

Sheriff's Office

850 Main Street ★ Dallas, Oregon 97338-3185 ★ (503) 623-9251 ★ Fax (503) 623-2060

Sheriff Mark Garton

Criminal Division
Civil Division
Marine Patrol Division
Dog Control
Emergency Management

LIST PREVIOUS RESIDENCE ADDRESSES FOR PAST THREE YEARS – NOT INCLUDING YOUR CURRENT ADDRESS

Address: _____ City: _____ State: _____ Zip: _____
Address: _____ City: _____ State: _____ Zip: _____
Address: _____ City: _____ State: _____ Zip: _____

NEW APPLICANTS & THOSE WITH EXPIRED CHLs FILL THIS OUT (YOU CAN NOT BE A REFERENCE FOR YOURSELF)

Mr. Mrs. Ms. Last: _____ First: _____ Phone: _____

Mailing Address: _____

Mr. Mrs. Ms. Last: _____ First: _____ Phone: _____

Mailing Address: _____

PLEASE READ & ANSWER EACH QUESTION CAREFULLY

- 1) Have you ever been dishonorably discharged, or the equivalent if you were an Officer, from the United States Armed Forces? No Yes – If yes, what branch & when:
- 2) Have you ever renounced your United States citizenship? No Yes – If yes, when:
- 3) Do you currently use controlled substances (other than marijuana) such as cocaine, methamphetamine, LSD, ecstasy, etc.? No **(If no, skip to question 4)**
 - 3a) What controlled substances do you use that are **NOT** prescribed by a Doctor? _____
 - 3b) If currently using a non-prescribed controlled substance do you possess or own a working firearm? No Yes
- 4) Are you subject to any type of restraining or stalking order issued by any court? No **(If no, skip to question 5)**
 - 4a) When does it expire: _____
 - 4b) What is the Court Case Number: _____
 - 4c) What Court was it issued out of: _____
- 5) Have you ever been convicted of a drug charge? No **(If no, skip to question 6)**
If you have had these records expunged you may legally answer No
 - 5a) When were you convicted: _____ 5b) Where : _____
 - 5c) Was the charge later reduced or dropped? No Yes (Explain): _____
 - 5e) Have you ever completed a court-supervised drug diversion program? No Yes – If yes, when: _____
 - 5d) Was the charge an infraction? No Yes
- 6) Have you ever been convicted of a misdemeanor crime of domestic violence? No **(If no, skip to question 7)**
If you have had this record expunged you may legally answer No
 - 6a) When were you convicted: _____ 6b) Where: _____
 - 6c) Was the charge later reduced or dropped? No Yes When: _____



Concealed Handgun License Application

Sheriff's Office

850 Main Street ★ Dallas, Oregon 97338-3185 ★ (503) 623-9251 ★ Fax (503) 623-2060

Sheriff Mark Garton

Criminal Division
Civil Division
Marine Patrol Division
Dog Control
Emergency Management

7) Have you ever been convicted of a felony? No (If no, then you are done with this section)

If you have had this record expunged you may legally answer No

7a) When were you convicted: _____ 7b) Where were you convicted: _____

7c) Was the charge later reduced or dropped? No Yes When: _____

PLEASE READ CAREFULLY BEFORE SIGNING

I hereby declare as follows:

- I am a US citizen or I am a legal resident alien who has applied for US citizenship with the intent of becoming a citizen and can document living in Polk County for 6 months non stop
- I am at least 21 years old
- I either live in Polk County, own land here or have approval from the Polk County Sheriff to obtain a CHL from this county
- I don't have a warrant out for my arrest AND I am not awaiting a trial due to an arrest
- I'm not a convicted felon
- If applicable to me, I was found guilty of a felony, but it was determined that I was insane per ORS 161.295
- If I was convicted or found guilty of a misdemeanor it has been more than 4 years ago
- If applicable to me, I was convicted or found guilty of a misdemeanor, but I have either successfully completed diversion for a DUI OR it was determined that I was insane per ORS 161.295
- If applicable to me, I have never been committed to a facility, except voluntarily, for mental illness as defined by ORS 426.130
- I am legally allowed and/or have been legally granted relief to purchase and/or possess a firearm
- I have not been convicted or found guilty of committing a violent act as defined by ORS 166.470 including Menacing, Strangulation, Assault in the fourth degree, Recklessly endangering another person and/or Intimidation in the second degree, within the past 4 years. 18 U.S.C. § 922 prohibits those with a domestic violence conviction from obtaining a CHL.
- If applicable to me, I was convicted or found guilty of committing a violent act as defined by ORS 166.470, but it was determined that I was insane per ORS 161.295
- If applicable to me, it has been more than 4 years since I have been under the jurisdiction of the juvenile department for committing a violent act as defined by ORS 166.470
- If applicable to me I have only been convicted of a possession of less than an ounce of marijuana charge one time OR received diversion for that charge one time and it was not a felony charge. I have not been convicted of any other drug related charges.
- If applicable to me I have only been convicted *outside* of Oregon for a possession of marijuana charge one time OR received diversion for that charge one time and it was not a felony charge. I have not been convicted of any other drug related charges.
- I do not have a current stalking order or any form of restraining or no contact order against me as defined by ORS 163.735, 30.866, 107.700 to 107.735 and 163.738
- I have not received a dishonorable discharge from the United States Armed Forces
- I am not required to register as a sex offender in any state
- If applicable to me, I have either been legally granted relief OR had my record expunged in Oregon, or the equivalent of an expungement in a different jurisdiction, and am not subject to the disabilities listed above

I have read the entire text and understand this application and the statements therein are correct and true. I further understand that making false statements on the application is a misdemeanor and I am subject to prosecution and automatic denial or revocation. All payments are non-refundable.

Signature of Applicant: _____ Date: _____



Concealed Handgun License Application

Sheriff's Office

850 Main Street ★ Dallas, Oregon 97338-3185 ★ (503) 623-9251 ★ Fax (503) 623-2060

Sheriff Mark Garton

Criminal Division
Civil Division
Marine Patrol Division
Dog Control
Emergency Management

- STOP -

OFFICE USE ONLY

IDENTIFICATION

IDENTIFICATION:

DRIVER'S LICENSE #: _____ I.D. ONLY STATE: [OR] _____ EXPIRES: _____

2ND ID: CHL BANK CARD CREDIT CARD MILITARY OTHER: _____

RESIDENCY

PROOF OF RESIDENCY:

CURRENT OREGON DRIVER'S LICENSE #: [SAA] _____ EXPIRES: [SAA] _____

RECENT OREGON TAX RETURN REAL PROPERTY OWNERSHIP VOTER REGISTRATION CARD

CURRENT RENT/LEASE AGREEMENT

PEOPLE WHO TRAVEL, BUT CALL POLK COUNTY HOME MUST PROVIDE THIS AS PROOF IF THEY HAVE NO PERMANENT RESIDENCE

CITIZENSHIP

PROOF OF CITIZENSHIP:

OFFICIAL U.S. PASSPORT ORIGINAL OR OFFICIAL COPY OF U.S. BIRTH CERTIFICATE

FFS240 (MILITARY SERVICE FOREIGN BIRTH) ORIGINAL NATURALIZED CITIZENSHIP CERTIFICATE

RECENT N-300 FORM (INTENT TO BECOME A CITIZEN) & CAN DOCUMENT SIX MONTHS CONTINUOUS RESIDENCY IN POLK COUNTY

PROOF OF CITIZENSHIP ON FILE ALREADY

COMPETENCY

COMPETENCY DEMONSTRATED BY:

OREGON CHL CERTIFIED LAW ENFORCEMENT I.D. (ACTIVE OR RETIRED)

FIREARM SAFETY CERTIFICATE

NRA INSTRUCTOR'S # _____ DEPARTMENT OF FISH & WILDLIFE # _____

FOR VERIFICATION PURPOSES USE: [HTTPS://NRA.ORG/TRAINING/](https://nra.org/training/)

LAW ENFORCEMENT AGENCY THAT PROVIDED THE TRAINING: _____

CERTIFICATE OF COMPLETION FROM DPSST OR EQUIVALENT FROM OTHER STATE FOR CERTIFIED LAW ENFORCEMENT

DD 214 (MUST NOT HAVE A DISHONORABLE DISCHARGE, MUST LIST HANDGUN COMPETENCY NOT SMALL ARMS)

INTERNET WEBSITE ADDRESS: _____ AGENCY: _____

OTHER:

OTHER

COMMENTS:

DECISION

APPROVAL INFORMATION

DENIED REASON: _____

APPROVED BY: _____ DATE: _____