

LAND PARTITION APPLICATION
POLK COUNTY COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION

Checked By: _____	FEE: \$ _____	NONRESOURCE DISTRICTS
	\$ _____	RESOURCE DISTRICTS
Received By: _____	Receipt # _____	
Date Submitted: _____		_____ Measure 37 Order Number (attached)
Application No.: _____		_____ Measure 37 State Order (attached)

Please type or print all information below. An incomplete application will not be accepted.

APPLICANT	OWNER(s)
Name _____	Name _____
Address _____	Address _____
City _____ State _____ Zip _____	City _____ State _____ Zip _____
Phone: Hm. _____ Wk. _____	Phone: Hm. _____ Wk. _____

REQUEST: (For example, "To partition a 160-acre parcel into two (2) lots, 80 acres in size, in the EFU Zoning District.")

PROPERTY:

Location or Address _____ Tax Acct. No. _____ Acreage _____

Taxlot (s) _____ Section (s) _____ ; Township _____ ; Range _____

Plan Designation _____ Zone _____

Previous action(s) involving the subject property (For example, conditional use, land partition, etc.)

PUBLIC SERVICE AND UTILITIES INFORMATION:

A. School District: _____

B. Fire District: _____

C. Water Service: _____

D. Sewage Disposal: _____

Note: Indicate water district; existing or proposed wells.

Note: Septic site approval is required *prior* to preliminary approval of all subdivision requests in residential zoning districts.

The information requested below is required at the time you submit your application. The processing of your application does not begin until the application is determined to be complete. An incomplete application will postpone the decision, or may result in denial of the request.

[] A written statement of intent, with necessary supporting evidence which fully and factually describes the following:

- _____ Number of parcels proposed
- _____ Size of each proposed parcel
- _____ Present use of property
- _____ Proposed use of each parcel
- _____ Proposal to provide domestic water to each lot
- _____ Provisions for on-site septic use (site approved on each proposed lot?)
- _____ A complete explanation of how the request complies with provisions and criteria in the Zoning and Subdivision Ordinances. A planner will explain which sections of the Ordinances pertain to your specific request. You must address each of the Ordinance criterion, on a point-by-point basis in order for this application to be deemed complete

[] A tentative plan of the proposed land partition. A tentative Plan should be drawn on a survey or tax assessment map, indicating how the parcel would be partitioned. The approximate size of each parcel and the location of the access, buildings, structures and pertinent physical features should be clearly shown.

[] Legal description of the property as it appears on the deed (metes and bounds). Deed copies may be obtained at the Polk County Clerk's Office.

[] A current Assessor's print-out for each taxlot subject to the proposed subdivision.

I certify that this application and its related documents are accurate to the best of my knowledge. I understand that the signature on this application authorizes representatives of the Polk County Community Development Department to enter upon the subject property to gather information pertinent to this request.

Signatures of Owners and/or Authorized Agent*

* If signed by agent, owner's written authorization must be attached.