

POLK COUNTY BUILDING DEPARTMENT



850 MAIN STREET, DALLAS, OR 97338
 PHONE: 503-623-9237
 FAX: 503-623-6009

ELECTRICAL PERMIT APPLICATION

Office use only:
 PERMIT #: _____
 DATE: _____ RECEIPT #: _____
 ISSUED BY: _____

PLEASE BE ADVISED ~ THERE ARE NO ELECTRICAL INSPECTIONS ON FRIDAYS.

Electrical safety law generally requires all electrical products to be lab tested and certified. If you have uncertified products or questions, check with the electrical inspector prior to installation.

1. TYPE OF CONSTRUCTION

Residential Commercial

2. ASSOCIATED PERMIT NUMBERS (List below)

3. LOCATION OF INSTALLATION

Job Address _____

 City _____ Zip Code _____ County _____
 Directions _____
 Job Description _____

4a. CONTRACTOR INSTALLATION Permit Holder: Yes No

Electrical Contractor _____
 Address _____

 Date _____ Job Number _____
 Property Owner _____
 CCB Lic. No. _____ BCD Lic. No. _____
 Supervising Elect's. Lic. No. _____
 Active Licenses: Yes No
 Signature of Supervising Elect. _____
 Phone _____ Fax _____
 Email _____

4b. OWNER INSTALLATION Permit Holder: Yes No

Owner's Name _____ Phone _____

 Address _____

 City _____ State _____ Zip Code _____
 Email _____

The installation is being made on residential or farm property owned by me or a member of my immediate family. This property is not intended for sale, lease, rent or exchange. OAR 479.540(1) AND 479.560(1)

Owner's Signature _____

5. PERMIT HOLDER TERMS & CONDITIONS review on reverse.

6. PERMIT TERMS & CONDITIONS review on reverse.

7. PLAN REVIEW SECTION (if required) on reverse.

8. COMPLETE FEE SCHEDULE BELOW

Section A: Residential per unit, service included and attached garage:

For new SFD enter total square footage including attached garage: _____	# of Items	Fee (ea)	Total	allowed # insp.
1000 ft or less	_____	\$169.82	\$ _____	4
Each additional 500 ft or portion thereof	_____	\$ 30.43	\$ _____	
Limited energy system	_____	\$ 40.04	\$ _____	1
Each manuf'd home or modular dwelling service or feeder	_____	\$ 80.13	\$ _____	2

Section B: Service or Feeder installation, alteration or relocation

200 amps or less	_____	\$100.96	\$ _____	1
201 amps to 400 amps	_____	\$120.23	\$ _____	2
401 amps to 600 amps	_____	\$201.50	\$ _____	2
601 amps to 1000 amps	_____	\$261.17	\$ _____	2
Over 1000 amps or 1000 volts	_____	\$608.08	\$ _____	3
Reconnect only	_____	\$ 80.00	\$ _____	1

Section C: Temporary service or feeder installation, alteration, relocation (Must provide own meter & panel box)

200 amps or less	_____	\$ 80.13	\$ _____	1
201 amps to 400 amps	_____	\$110.57	\$ _____	2
401 amps to 600 amps	_____	\$160.27	\$ _____	2
Over 600 amps or 1000 volts	_____	\$600.92	\$ _____	3

Section D: Branch circuits, new, alteration or extension

The fee for branch circuits w/ purchase of service or feeder fee:

Each branch circuit	_____	\$ 4.71	\$ _____	
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The fee for branch circuits without purchase of service or feeder fee:

First branch circuit	_____	\$ 68.86	\$ _____	1
Each add'l branch circuit	_____	\$ 4.71	\$ _____	

Section E: Miscellaneous (Service or feeder NOT included)

Ea. irrigation pump or circle	_____	\$ 80.00	\$ _____	1
Each sign or outline lighting	_____	\$ 80.00	\$ _____	1
Commercial limited energy panel or signal circuits (other than residential).	_____	\$ 80.00	\$ _____	1

Section F: Solar / Wind installation

Solar 5 kva or less	_____	\$ 91.53	\$ _____	3
Solar 5.01 kva – 15 kva	_____	\$108.91	\$ _____	3
Solar 15.01 kva – 25 kva	_____	\$180.74	\$ _____	3
For each additional kva over 25 for solar systems (Requires Plan Review) – see Page 2 (enter on line):	_____	\$ _____	\$ _____	3
Wind system 5 kva or less	_____	\$ 91.53	\$ _____	3
Wind system 5.01 kva to 15 kva	_____	\$108.91	\$ _____	3
Wind system 15.01 kva to 25 kva	_____	\$180.74	\$ _____	3
Wind system 25.01 kva to 50 kva (requires plan review)	_____	\$236.36	\$ _____	3
Wind system 50.01 kva to 100 kva (requires plan review)	_____	\$543.39	\$ _____	3

Section G: Inspection hours

Each additional inspection	_____	\$ 94.03	\$ _____	1
Special inspection per hour (2 hour minimum)	_____	\$ 94.03	\$ _____	1

9. FEE TOTAL:

A. Enter total of above fees \$ _____
 Add 12% state surcharge \$ _____
 B. Enter 25% of line "A" for plan review, if required \$ _____
TOTAL DUE: \$ _____

5. PERMIT HOLDER TERMS AND CONDITIONS

The **permit holder** shall be deemed the person or firm that is authorized to make all decisions regarding the permit, including permit information, notices, cancellation, transfer, extensions or refunds.

6. ELECTRICAL PERMIT TERMS AND CONDITIONS

Permit Application Expiration: I understand this permit application will expire within 180 days after being submitted if the permit is not issued. To avoid expiration of an application an extension request needs to be submitted in writing showing justifiable cause to extend the application prior to 180 days of inactivity, otherwise the application will be expired. Extensions may be granted for an additional 180 days.

Permit Expiration: I understand this permit expires if work is not commenced within 180 days of permit issuance or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. To avoid permit expiration, a progress report (showing progress toward the permit) needs to be submitted in writing or an extension request needs to be submitted in writing showing justifiable cause to extend the permit prior to 180 days of inactivity, otherwise the permit will be expired. A one time extension may be granted for an additional 180 days.

Permit Transferability: I understand this permit is not transferrable.

Permit Refunds: I understand refunds may be requested upon written request of permit deposit/fees paid within 180 days of fee payment, less any plan review fees, landuse site review fees, administrative fees and state surcharge fees, for a permit under which no work has commenced. Refunds amounting to less than \$10 will not be processed.

Permit Renewals: I understand an electrical permit may be renewed within 1 year of expiration of the permit upon submittal of the Permit Renewal Request Form, provided no changes have been made in the original plans and specifications for the work. The renewal fee would be ½ the amount of new permit fees. Permits that have been cancelled and/or refunded are not eligible for renewal.

7. ELECTRICAL PLAN REVIEW REQUIREMENTS (2 Sets of Plans Required for Review)

(a) Ampacity:

- A service or feeder beginning at 400 Amps where the available fault current exceeds 10,000 Amperes at 150 Volts or less to ground or exceeds 14,000 Amps for all other installations; or
- Installation of a 150 KVA or larger separately derived system as defined in Article 100 of the **National Electrical Code (NEC)**; or
- Addition of a new motor load of 100 HP or more; or
- Fire pump installations as defined in Article 695 of the NEC; or
- Emergency systems installations as defined in Article 700 of the NEC; or
- A service or feeder rated at 600 Amps or over.

(b) Voltage:

- More than 600 supply volts nominal.

(c) Height:

- More than three stories.

(d) Occupancy:

- Six or more residential units in one structure; or
- An "A" (Assembly) occupancy, "E" (Educational) occupancy, or "I-2" or "I-3" (Institutional) occupancy as defined in the adopted Oregon Structural Specialty Code; or

Any of the following special occupancies as described in Chapter 5 of the NEC adopted by the board in OAR 918-305-0100:

- Hazardous (Classified) locations as defined in Articles 500 to 516; or
- Installations in patient care areas of health care facilities as defined in Article 517; or
- Agricultural buildings used for commercial purposes, as defined in Article 547; or
- Floating buildings as defined in Article 553; or
- Marinas and boat yards as defined in Article 555; or
- Recreational Vehicle Park. A new recreational vehicle park, or any addition or alteration to an existing park.

8. FEE SECTION

Section F: Solar Systems over 25 kva

Each additional kva over 25 is calculated as: \$180.74 plus \$7.25 for each additional kva over 25 up to 100 kva

# of kva over 25						Enter fee on Page 1
	X	\$7.25 =	\$	+	\$180.74 =	\$