

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES November 23, 2016**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Wheeler declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Pope was present. Commissioner Ainsworth was excused.

Staff present:           Greg Hansen, Administrative Officer  
                              Morgan Smith, County Counsel  
                              Austin McGuigan, Community Development Director

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

**3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)**

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM**

**6. APPROVAL OF MINUTES OF BOARD MEETING OF NOVEMBER 9, 2016**

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE MINUTES OF THE BOARD MEETING OF NOVEMBER 9, 2016.**

**MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM**

At 09:03 a.m., Commissioner Wheeler asked if there was a need for executive session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

**(a) ORDINANCE NO. 16-04**

Adopt Ordinance No. 16-04 in the matter of Legislative Amendment LA 16-02; Salem-Keizer Urban Growth Boundary Amendment and Amendments to the Polk County Transportation Systems Plan.

**(b) CONTRACT NO. 16-202**

Approve Contract No. 16-202 (Amendment 6 to Contract 06-184) lease agreement with the Pacific Wave Communications (DBA McMinnville Access Company) for the Eagle Crest Radio Tower.

**(c) EMERGENCY OPERATIONS PLAN UPDATE**

Approve the Polk County Emergency Operations Plan 2017 and supporting Emergency Support Functions (ESF's) and Annexes to meet the Federal mandate to have all plans re-promulgated within a 5-year period.

**POLK COUNTY BOARD OF COMMISSIONERS**

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Jennifer Wheeler, Chair

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Mike Ainsworth, Commissioner

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Craig Pope, Commissioner