

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES October 5, 2016**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Wheeler declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Pope and Commissioner Ainsworth was present.

Staff present:           Matt Hawkins, Administrative Services Director  
                                  Morgan Smith, County Counsel

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Commissioners will attend an Association of Oregon Counties District 6 meeting on Friday, October 7, 2016 beginning at 10 am at the Local Government Center, 1201 Court St. NE, Salem, Room 113.

The Board of Commissioners will hold a public hearing on Order 16-03, regarding PA/ZC for Allm at 9am in the Polk County Courthouse Conference Room.

The Board of Directors for the Polk Extension Service District will be meeting on Wednesday, October 12, 2016 at 1:30 pm in the Courthouse Conference Room.

The Board of Commissioners will hold a joint public hearing with the Polk County Planning Commission and appointed and elected representatives from the City of Salem, the City of Keizer, and Marion County concerning amendment of the Salem-Keizer Urban Growth Boundary (UGB) and corresponding amendments to the Polk County Transportation System Plan (TSP) on Wednesday, October 12 at 6pm at the Salem Senior Center, 2615 Portland Rd., Salem, OR 97301.

**3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)**

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED UNANIMOUSLY.**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED UNANIMOUSLY**

**6. APPROVAL OF MINUTES OF BOARD MEETING OF SEPTEMBER 28, 2016**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF THE BOARD MEETING OF SEPTEMBER 28, 2016.**

**MOTION PASSED UNANIMOUSLY**

At 09:02 a.m., County Counsel announced that the meeting was recessed to Executive Session pursuant to ORS 192.660(2)(h) to consult with your attorney regarding your legal rights and duties in regard to current litigation or litigation that is more likely than not to be filed. Although the public is excluded, no vote may be taken in executive session. Written minutes from the meeting are on file in the Board of Commissioners' office, but are confidential under ORS 192.660.

Commissioner Wheeler called the meeting back into regular session.

**BY CONSENSUS, THE BOARD DIRECTED STAFF TO PROCEED AS DISCUSSED.**

Commissioner Wheeler announced that she had received an email from Steve Milligan to follow up to a question the Board had when he gave a HALO update on September 13, regarding funding received from the County's Business Development Grant that was used to develop a volunteer app. The Board directed Mr. Milligan to reappear on a Tuesday Agenda to report on the status of this application.

Commissioner Wheeler adjourned the meeting at 9:30 am.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR**:

- (a) **ORDER 16-15**  
Adopt Order 16-15 In the Matter of Naming A Proposed Road – Fort Hill Road, Grand Ronde, Oregon.
- (b) **SHERIFF'S OFFICE - CONTRACT NO. 16-172**  
Approve Contract No. 16-172, 2016 State Homeland Security Grant award for a Regional Debris Plan Update.
- (c) **SHERIFF'S OFFICE - CONTRACT NO. 16-173**  
Approve Contract No. 16-173, 2016 State Homeland Security Grant award for the Cupids Knoll Microwave Project.
- (d) **COMMUNITY CORRECTIONS - CONTRACT NO. 16-176**  
Approve Contract No. 16-176, 2016 with the Criminal Justice Commission for funding for Basic Housing Randomized Control Trial.
- (e) **REAPPOINTMENT TO THE HOUSING AUTHORITY BOARD**  
Reappoint Blair Wasson to the West Valley Housing Authority Board of Directors, term to expire September 30, 2020
- (f) **RATIFY VALID VOUCHERS, LICENSES, PERSONNEL ACTIONS, PAYROLL, ETC., FOR THE MONTHS OF AUGUST 2016.**

**POLK COUNTY BOARD OF COMMISSIONERS**

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Jennifer Wheeler, Chair

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Mike Ainsworth, Commissioner

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Craig Pope, Commissioner

Minutes: Heather Chase  
Approved: October 12, 2016