

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
September 27, 2016

1. At 9:00 a.m., Commissioner Wheeler declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Ainsworth and Commissioner Pope were present.

2. **MINUTES** **COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE**
SECONDED TO APPROVE THE MINUTES OF SEPTEMBER 20, 2016.
MOTION PASSED UNANIMOUSLY.

3. **DECLARING SURPLUS PROPERTY** – Sheriff Garton presented a request to declare the old Jail van as surplus property. The Lebanon Police Department has offered to purchase the van for \$8,500.

BY CONSENSUS, THE BOARD DECLARED THE JAIL VAN AS SURPLUS PROPERTY.

4. **EXTENSION STRATEGIC PLAN** – Jim Clawson and Alisha Atha reported that the Extension office is working on a 5-year strategic plan in conjunction with the OSU State strategic planning process, with a target completion date of next July. PECAN would like to assist this process by coordinating public input, and is dedicating their next three meetings to the three themed strategic planning areas: Healthy People and Communities, Healthy Economy, and Healthy Planet. The Board agreed that the Extension office needs to be engaged more with the County and community partners, so as not to duplicate any current program, but the Extension office lacks field extension agents, and staff capacity to be able to attend the key service integration meetings that already brings together multiple community partners. PECAN has its first strategic planning centered meeting regarding Healthy People and Communities on October 11, and will update the Extension District at their Board meeting scheduled for October 12.

5. **CASA UPDATE** – Mike Barnett, President and Sherry Bray, Treasurer, of the CASA Board, gave an update on the program. There are currently 14 people in training right now, and once graduated, will bring the total amount of CASA volunteers to approximately 60. Through a partnership with the Confederated Tribes of Grand Ronde, each CASA is dual trained to be able to advocate for kids in tribal court as well. Each CASA is recommended to carry a caseload of two, though some carry as many as five. The CASA program is serving approximately 55% of the 150-200 kids in the Polk County Court system. Mike reported that some of the younger adult CASA volunteers have started a Junior Ambassador board that is taking over much of the planning and coordination of fundraising events. The program has recently partnered with Bikers Against Child Abuse (BACA) for additional support for children.

The program recently hired a professional grant writer that will better position the program to be more competitive for grant funding, and apply to larger foundations for higher dollar amounts. However, because the budget is still small and largely administrative costs, the program continues to fundraise to help build program capacity. Mike also explained that when the program transitioned from the Courthouse to its own office, the County provided a three year stepped lease support (currently in the second year). The Program received the allotted \$15,000 for this year, but because of a gap in revenue, Mike requested an additional \$5,000 in funding for this year.

BY CONSENSUS, THE BOARD AN ADDITIONAL \$5,000 IN FUNDING FOR THE CASA PROGRAM FOR FY 16-17 PENDING APPROVAL BY THE BUDGET OFFICER.

6. **NON-LISTED ITEMS** – (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.) None.

Commissioner Wheeler adjourned the meeting at 9:58 am.

Minutes: Heather Chase
Approved: October 4, 2016