

**POLK COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY MEETING MINUTES**  
**September 20, 2016**

1. At 9:00 a.m., Commissioner Wheeler declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Ainsworth and Commissioner Pope were present.
2. **MINUTES**           **COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE**  
                                  **SECONDED TO APPROVE THE MINUTES OF SEPTEMBER 13, 2016.**  
  
                                  **MOTION PASSED UNANIMOUSLY.**
3. **DOG BOARD FUND** – Lucille Allen was not in attendance, but Greg Hansen, County Administrator, explained that Polk County has a designated Dog Control fund that can receive fines imposed by the Polk County Dog Board. Paul Johnson, a member of the Dog Board also discussed establishing a line item in the Dog Control budget for restitution for owners when livestock is killed. Board will discuss further at next year's budget hearings.
4. **CITY OF SALEM UPDATE** – City of Salem Mayor Anna Peterson, Mayor-elect Chuck Bennet, and Salem City Councilor Jim Lewis attended the meeting to provide an update on the City of Salem. Mayor Peterson thanked the Board for their continued support and participation in the Salem River Crossing planning. A joint public hearing is scheduled for October 12, 2016. The City is hopeful that the complete ESI package that will be presented at the meeting will be well received by the community.

The City of Salem is going out for a bond measure on the November to purchase property and build a new police facility. This facility would also house the 911 dispatch center. The proposed property is at the intersection of Liberty and Commercial streets in downtown Salem. The Bond request is for \$81 million, approximately \$0.24/\$1,000 in assessed value. Community polling shows overwhelming support for this bond. Policing and support for public safety is a regional issue, and as such, Mayor Peterson requested Board support for this bond measure.

**BY CONSENSUS, THE BOARD EXPRESSED SUPPORT FOR THE CITY OF SALEM BOND MEASURE FOR A POLICE FACILITY, AND DIRECTED STAFF TO DRAFT LETTER OF SUPPORT.**

5. **RECLASSIFICATION OF ASSISTANT PLANNER** – Matt Hawkins, Administrative Services Director, presented a request from the Community Development department for a reclassification of Sidney Mulder from an Assistant Planner to an Associate Planner. This reclassification would be effective October 1, 2016 and has a 12-month fiscal impact of approximately \$3,000.

**BY CONSENSUS, THE BOARD APPROVED THE RECLASSIFICATION.**

6. **NON-LISTED ITEMS** – (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)
  - a. **RAC PROJECT RANKINGS** - Greg Hansen presented a spreadsheet of BLM projects for the Polk County area. The RAC will be meeting October 13 & 14 to approve funding for these projects, and asked the Board to submit their rankings of the projects. The Board agreed to rank the projects as follows: 1. Polk County Noxious Weeds Project, 2. Polk County Dumpstoppers Project, 3. Polk Gooseneck Fish Passage Restoration. A letter will be drafted informing the RAC of the Board rankings.

- b. **CORRECTIONS CASE REASSIGNMENT** – Marty Silbernagel, Community Corrections Director and Lisa Settell, Parole & Probation Supervisor, proposed a reassignment of supervision caseloads. Currently, low-risk offenders (approximately 300 cases), are divvied out among all corrections officers, causing their case loads to be artificially inflated (mid-90's, average caseloads are around 60). Marty is proposing reassigning all low-risk offenders to the two newest P.O.s (who will be going to the Academy in March). At this point, Marty has no plans to request additional staff in the next budget cycle.

**BY CONSENSUS, THE BOARD APPROVED THE PO SUPERVISION REASSIGNMENTS.**

Commissioner Wheeler adjourned the meeting at 10:08 am.

Minutes: Heather Chase  
Approved: September 27, 2016