

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES June 22, 2016

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Pope was present, Commissioner Wheeler was excused.

Staff present: Greg Hansen, Administrative Officer
 Morgan Smith, County Counsel

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Commissioners will be the guest speakers at the West Salem Business Association luncheon on Thursday, June 23, 2016 beginning at 11:45 a.m. at Roth's West Salem.

The Board of Commissioners will conduct a public hearing regarding the adoption of the Fiscal Year 2016-2017 Budget, Wednesday, June 29, 2016 at 9:00 a.m. in the Courthouse conference room.

3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

6. APPROVAL OF MINUTES OF BOARD MEETING OF JUNE 15, 2016

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE MINUTES OF THE BOARD MEETING OF JUNE 15, 2016.

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

7. RESOLUTION 16-10 - YEAR END MODIFICATIONS TO 2014-2015 BUDGET

Greg Hansen presented Resolution 16-10 in the matter of transferring appropriations within multiple funds for fiscal year 2015-2016. Greg explained that the County has to adjust the current budget appropriations prior to the end of the fiscal year in order to prevent violating the Oregon budget law.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE RESOLUTION 16-10.

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

8. GENERAL LIABILITY/PROPERTY INSURANCE - FISCAL YEAR 2016-2017

Greg Hansen, Administrative Officer explained that the County's general liability and property insurance policy ends on June 30, 2016. Staff recommends purchasing General Liability in the amount of \$329,283 (less deductible of \$145,092); Automobile Liability in the amount of \$33,448; Auto Physical Damage in the amount of \$18,550; Property/Boiler in the amount of \$71,905; Crime Coverage in the amount of \$1,608; and utilize the multi-line credit of \$23,107.

Greg Hansen gave a brief background of the County insurance and explained the proposed insurance coverage. The county has had a handful of large liability claims over the last two years, which is a factor in the dramatic 24% increase in rates this year.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE STAFF RECOMMENDATIONS FOR THE PURCHASE OF GENERAL LIABILITY AND PROPERTY INSURANCE AS PRESENTED.

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

9. WORKERS COMPENSATION INSURANCE - CARRIER SELECTION

Greg Hansen explained that the County's Workers Compensation Insurance ends on June 30, 2016. Staff recommends continuing to purchase Workers Compensation Insurance through CIS in a 130% Retro Plan for fiscal year 2016-2017, which bases the premium on experience modifications.

Greg Hansen gave a brief overview of the County's Workers Compensation claims, and explained the retro vs. standard policy and how experience modifications are calculated. For the upcoming year, the County's experience modification is .88. Payroll has increased dramatically in the last two years (due to multiple hiring's in the Sheriff and Behavioral Health departments), and bigger payroll coupled with more claims is causing increases in the experience modification. If the rates continue to rise, the County may consider going from a retro plan to a standard plan.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE STAFF RECOMMENDATIONS FOR THE PURCHASE OF WORKERS COMPENSATION INSURANCE THROUGH CIS AS PRESENTED.

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

At 9:12 a.m., Commissioner Ainsworth asked if there was need for an Executive Session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) **ORDER 16-11**
Adopt Order 16-11 in the matter of imposing speed restrictions on Church St. Dallas) Road #8519.
- (b) **COMMUNITY DEVELOPMENT – CONTRACT NO. 16-98**
Approve contract #16-98 with Jerry Jackson for Code Enforcement services.
- (c) **COMMUNITY DEVELOPMENT – CONTRACT NO. 16-99**
Approve contract #16-99 with Burrows Consulting for building inspection services.
- (d) **BOARD OF COMMISSIONERS – CONTRACT NO. 16-101**
Approve contract #16-101 with Marion County to create the Mid-Valley Behavioral Care Network.
- (e) **BEHAVIORAL HEALTH – CONTRACT NO. 16-102**
Approve contract #16-102 with Kevin Rentz to provide after-hours mental health crisis services.
- (f) **BEHAVIORAL HEALTH – CONTRACT NO. 16-103**
Approve contract #16-103 (Amendment 7 to Contract 15-84) with the Oregon Health Authority for Jail Diversion services.
- (g) **FAMILY & COMMUNITY OUTREACH – CONTRACT NO. 16-104**
Approve contract #16-104 with Perrydale School District for school based mental health services.
- (h) **PUBLIC WORKS – CONTRACT NO. 16-105**
Approve contract #16-105 with AKS Engineering & Forestry, LLC for professional consulting and engineering services.
- (i) **NEW JOB SPECIFICATION AND SALARY RANGE**
Approve new job specifications and salary range for the position of Mobile Response Crisis Counselor.

POLK COUNTY BOARD OF COMMISSIONERS

Jennifer Wheeler, Chair

Mike Ainsworth, Commissioner

Craig Pope, Commissioner