

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
JUNE 14, 2016

1. At 9:00 a.m., Commissioner Wheeler declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Ainsworth was present, Commissioner Pope was excused.

2. **MINUTES** **COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER**
SECONDED TO APPROVE THE MINUTES OF JUNE 7, 2016.

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

3. **OUT OF STATE TRAVEL REQUEST** – Greg Hansen, Administrative Officer, presented a request on behalf of Marty Silbernagel, Community Corrections/Juvenile Director, for Kim Dwyer to attend the Annual Threat Management Conference in Anaheim, California August 16-19, 2016. Aside from Kim's time, all training costs are covered by a scholarship received through the Student Threat Assessment Team (STAT).

BY CONSENSUS, THE BOARD APPROVED THE OUT OF STATE TRAVEL REQUEST.

4. **REVISED JOB SPECIFICATION AND SALARY RANGE** – Matt Hawkins, Administrative Services Director, presented a request for a revised job specification and salary range for a Senior Payroll Clerk. Taina Sturdivant has held this position for a number of years, and the position has not been revised since 2001. Fiscal impact for FY 16-17 is approximately \$2,200. The Board requested the date be retroactive to April, since that is Taina's employment month.

BY CONSENSUS, THE BOARD APPROVED THE REVISED JOB SPECIFICATION AND SALARY RANGE.

5. **NEW JOB SPECIFICATION, SALARY RANGE, AND RECLASSIFICATION** – Matt Hawkins presented a request to approve a new job specification for a Family and Community Outreach Program Supervisor, and a reclassification of Doug Gouge from a Behavioral Health Supervisor I to the Family and Community Outreach Program Supervisor. The effective date for this reclassification would be July 1, 2016, and the fiscal impact is approximately \$3,500.

BY CONSENSUS, THE BOARD APPROVED THE NEW JOB SPECIFICATION, SALARY RANGE, AND RECLASSIFICATION.

6. **BLACKROCK/VALSETZ FLAP APPLICATION** – Todd Whitaker, Public Works Director, informed the Board that Federal Lands Access Program (FLAP) funding was made available again this year (approximately \$33 million). Last time, the County submitted an application that was ranked 8th out of 30, but did not get funded. Todd explained that there is increased support of this project from new BLM staff, and he would like to resubmit the application with an updated cost estimate, for the Blackrock/Valsetz area. Work would include repaving Valsetz line to Falls City Limits, reconstruction of Mitchell St., replacement of Steel Bridge, resurfacing Main St., etc. If approved, construction would start in 2018.

7. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

a. **DECLARATION OF SURPLUS PROPERTY** – Todd Whitaker presented a request for the Board to declare a 2004 GMC Envoy as surplus property. This vehicle was used as an undercover vehicle for the POINT Team. Blue book value is estimated at \$2,000 - \$3,000.

BY CONSENSUS, THE BOARD DECLARED THE 2004 GMC ENVOY AS SURPLUS PROPERTY.