

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
JUNE 7, 2016

1. At 9:00 a.m., Commissioner Wheeler declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Pope and Commissioner Ainsworth were present.

2. **MINUTES** **COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE**
SECONDED TO APPROVE THE MINUTES OF MAY 31, 2016.

MOTION PASSED UNANIMOUSLY

3. **DEPARTMENT UPDATE** – Sheriff Garton reported that the Patrol Division is scheduled to return to 24-hour patrol coverage on June 26. At that time, Sgt. Holsapple will start working on POINT, with the other agencies starting to participate July 5. Four patrol deputies will be graduating from the police academy this week. The Department is making great strides in posting relevant data to their social media pages to keep the community informed of the benefits of the Sheriff's office, and the Board requested to receive this data electronically as well.

4. **COUNCIL OF FOREST TRUST LAND COUNTIES** – Tim Josi, Tillamook County Commissioner, gave an overview of the history of the CFTLC, and asked the board to consider adding the CFTLC dues back to the budget. The Board has decided to pay the required dues, and not the voluntary dues, to stay in the CFTLC another year. The Board explained that they are not happy with the structure of the council because the smaller counties do not feel that they have a voice or are getting their needs met.

5. **RECLASSIFICATION OF A BEHAVIORAL HEALTH SUPERVISOR II AND AN ADDICTIONS SERVICES SUPERVISOR II** – Matt Hawkins, Administrative Services Director, presented a request to reclassify Cynthia Johnson, Behavioral Health Supervisor II, to a Behavioral Health Program Manager, and Jennifer Lief, Addictions Services Supervisor II, to a Program Manager. The effective date for these reclassifications is June 1, 2016. Anticipated fiscal impact from this reclassification is approximately \$7,000 from Health Services Funding. Commissioner Wheeler recused herself from the vote since Cynthia Johnson is her daughter in law.

BY CONSENSUS, THE BOARD APPROVED THE RECLASSIFICATION OF A BEHAVIORAL HEALTH SUPERVISOR II AND AN ADDICTIONS SERVICES SUPERVISOR II.

6. **NEW JOB SPECIFICATION, SALARY RANGE, AND RECLASSIFICATION** – Matt Hawkins presented a request to approve a new job specification for a Health Services Finance Manager, and the reclassification of Tami Stump into this position. The effective date for this reclassification is June 1, 2016. Anticipated fiscal impact from this reclassification is approximately \$11,000 from Health Services Funding.

BY CONSENSUS, THE BOARD APPROVED THE NEW JOB SPECIFICATION, SALARY RANGE, AND RECLASSIFICATION.

7. **REVISED JOB SPECIFICATION AND SALARY RANGE** – Matt Hawkins presented a request to approve a revised job description and salary range for a Behavioral Health Operations Manager Kristin Beck. The effective date for this revised job description and salary range is June 1, 2016. Anticipated fiscal impact from this revised salary range is approximately \$9,500 from Health Services Funding.

8. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)
- a. **INVOICE FOR SPECIAL ASSESSMENT TO FUND LITIGATION EXPENSE** – On the March 1 meeting, the Board decided to wait to pay the O&C Special Assessment for Litigation invoice until it was confirmed that all of the O&C counties were committed to paying. We have now received that confirmation and will be paying the invoice in full, in the amount of \$11,766.
 - b. **O&C LAWSUIT UPDATE** – Morgan Smith, County Counsel informed the Board that the State filed a motion to dismiss the Linn County lawsuit regarding O&C timber lands. The County's attorneys filed a response that Morgan provided a summary of. The Board will be discussing this lawsuit at executive session on Wednesday.

Minutes: Heather Chase
Approved: June 14, 2016