

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
APRIL 26, 2016

1. At 9:02 a.m., Commissioner Wheeler declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Pope and Commissioner Ainsworth were present.
2. **MINUTES** **COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH
SECONDED TO APPROVE THE MINUTES OF APRIL 19, 2016.**

 MOTION PASSED UNANIMOUSLY
3. **PI TOWER DEVELOPMENT APPEAL** – Sidney Mulder, Assistant Planner explained that the Community Development Department received an application for a new communication tower from PI Tower Development LLC. The Planning Director approved the application, but last week, a neighboring property owner appealed the decision. Staff explained the appeal needs to be heard at a public hearing either by the Board of Commissioners or the Hearings Officer.

BY CONSENSUS, THE BOARD DIRECTED STAFF TO SCHEDULE A PUBLIC HEARING ON PLANNING FILE LUD 15-33 BEFORE THE POLK COUNTY HEARINGS OFFICER PURSUANT TO PCZO 111.280 AND PROVIDE NOTICE.
4. **HILLTOP CEMETERY SUBDIVISION** – Austin McGuigan, Community Development Director presented a request from Frank Walker for the Hilltop Cemetery District for a postponement of a subdivision application fee until November 2016. Mr. Walker was not able to attend the meeting this morning. Mr. McGuigan explained that he has no concern with postponing the application fee.

BY CONSENSUS, THE BOARD APPROVED THE REQUEST TO POSTPONE THE HILLTOP CEMETERY SUBDIVISION APPLICATION FEE UNTIL NOVEMBER 2016.
5. **RIVERBEND OPERATING HOURS REQUEST** – Austin McGuigan informed the Board of a request to temporarily extend the operating hours at the Riverbend Sand & Gravel Pit off of Riverbend Rd./Wallace Rd. for an ODOT night paving project of Hwy 99.
6. **TAX FORECLOSED REAL PROPERTY** – Greg Hansen, Administrative Officer, reviewed the current properties in tax foreclosure and how the Board would like to proceed with disposing of these properties.
7. **AOC DUES** – Greg Hansen recommended tabling this discussion until after the budget is formally approved on May 25. Tim Josi is scheduled on the agenda on May 18 to discuss the CFTLC. The Board requested extending an invitation to Mike McArthur for this meeting as well.
8. **CDBG POLICIES** – Greg Hansen presented a non-discrimination policy and grievance procedure policy required for the Community Development Block Grant. Morgan has reviewed these policies.

BY CONSENSUS, THE BOARD APPROVED THE NON-DISCRIMINATION ON THE BASIS OF HANDICAPPED STATUS POLICY AND THE GRIEVANCE PROCEDURE FOR COMPLAINTS OF ALLEGED DISCRIMINATION BASED ON DISABILITY POLICY.
9. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)
 - a. **NEW LEGISLATION** - Doug Schmidt reviewed three new bills that were approved in the 2016 Legislative session that the Board will need to pass resolutions on.

Minutes: Heather Chase
Approved: May 3, 2016