

**POLK COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY MEETING MINUTES**  
**APRIL 19, 2016**

1. At 9:03 a.m., Commissioner Wheeler declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Pope was present. Commissioner Ainsworth was excused
  
2. **MINUTES**           **COMMISSIONER POPE MOVED, COMMISSIONER WHEELER  
SECONDED TO APPROVE THE MINUTES OF APRIL 12, 2016.**  
  
**MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.**
  
3. **SHERIFF UPDATE** – Sheriff Mark Garton reported that his department is on track for restoring 24-hour patrols and the POINT team in July. Sheriff Garton informed the Board that his department is working with IS to create a Twitter account for quick emergency community notifications (i.e. traffic accidents, road closures). This account will fall under the existing Social Media Policy. Sheriff Garton also presented a request for out of state travel May 18-19 for two staff members to go to San Antonio, Texas for a fact-finding mission: to try out the video chat service offered through Securus (Jail telephone vendor). Securus pays for the travel expenses.  
  
**BY CONSENSUS, THE BOARD APPROVED THE OUT OF STATE TRAVEL REQUEST.**
  
4. **OUT OF STATE TRAVEL REQUEST** – Aaron Felton, District Attorney, presented a request for Barb Filipponi, Office Manager, to travel to St. Louis, Missouri, May 2 – 6 to attend Carpel (DA Case Management Software System) training. The estimated cost for this training is \$1070, and there are adequate funds in the DA training budget to cover this cost.  
  
**BY CONSENSUS, THE BOARD APPROVED THE OUT OF STATE TRAVEL REQUEST.**
  
5. **CHURCH STREET SPEED ZONE** – Greg Hansen, Administrative Officer, reported that the Church St. (Dallas) county road. This road is approximately 1.5 miles dead end road, with a current posted speed of 40 MPH. Neighbors have requested a speed reduction on this road. A speed study would take approximately 20-30 hours of staff time, or Public Works can statutorily change the speed to 25 mph without a speed study.  
  
**BY CONSENSUS, THE BOARD DIRECTED STAFF TO CHANGE THE POSTED SPEED ON CHURCH STREET (DALLAS) TO 25 MPH.**
  
6. **RECLASSIFICATION OF A PAREOLE/PROBATION OFFICER** – Matt Hawkins, Administrative Services Director, presented a request for a reclassification of Jim Rydzewski from a Parole/Probation Officer II to a Parole/Probation Officer III. Per the FOPPO contract, a PPO II is only considered for a reclassification to a PPO II after seven years of service. Jim has been with the County 8 years. This reclassification would be effective May 1, and would be an impact to the budget of approximately \$550.  
  
**BY CONSENSUS, THE BOARD APPROVED THE RECLASSIFICATION OF A PAROLE/PROBATION OFFICER II TO A PAROLE/PROBATION OFFICER III.**
  
7. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)
  - a. **CHURCH STREET MONMOUTH** – Commissioner Pope requested an update from Public Works on an upcoming meeting on the Church St. (Monmouth) speed reduction efforts.

Commissioner Wheeler adjourned the meeting at 9:32 am.

Minutes: Heather Chase  
Approved: April 26, 2016