

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES January 6, 2016

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Pope and Commissioner Wheeler were present.

Staff present: Greg Hansen, Administrative Officer
 Matt Hawkins, Administrative Services Director
 Morgan Smith, County Counsel

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Commissioners will hold a public hearing regarding Legislative Amendment LA 15-02 in the matter of regulating marijuana uses on Wednesday, January 13, 2016 at 9:00 am in the Polk County Courthouse conference room, 850 Main St., Dallas, OR 97338.

The Board of Commissioners will attend a meeting of the Compensation Committee meeting on Wednesday, January 13, 2016 at 1:00 pm in the Polk County Courthouse conference room, 850 Main St., Dallas, OR 97338.

The Board of Commissioners will hold a public hearing regarding a County Road Hazard on Wednesday, January 20, 2016 at 10:00 am in the Polk County Courthouse conference room, 850 Main St., Dallas, OR 97338.

The Board of Directors for the Polk Extension Service District will meet on Wednesday, January 20, 2016 at 1:30 pm in the Polk Extension Service District office, 289 E Ellendale Ave Suite 301, Dallas, OR 97338.

3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED UNANIMOUSLY.

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED UNANIMOUSLY.

6. APPROVAL OF MINUTES OF BOARD MEETING OF DECEMBER 30, 2015

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF THE BOARD MEETING OF DECEMBER 30, 2015.

MOTION PASSED UNANIMOUSLY.

7. ELECTION OF CHAIR

MOTION: COMMISSIONER POPE NOMINATED JENNIFER WHEELER AS CHAIRMAN OF THE BOARD OF COMMISSIONERS FOR 2016, COMMISSIONER AINSWORTH SECONDED.

MOTION PASSED UNANIMOUSLY.

At 9:05 a.m., County Counsel announced that the meeting was recessed to Executive Session pursuant to 192.660(2)(d) to conduct deliberations with persons you have designated to carry on labor negotiations; 192.660(2)(f) to consider information or records that are exempt from disclosure by law, including written advice from your attorney; and ORS 192.660(2)(h) to consult with legal counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. Although the public is excluded, no vote may be taken in executive session. Written minutes from the meeting are on file in the Board of Commissioners' office, but are confidential under ORS 192.660.

Commissioner Wheeler called the meeting back into regular session.

BY CONSENSUS, THE BOARD DIRECTED STAFF TO PROCEED AS DISCUSSED.

Commissioner Wheeler adjourned the meeting at 10:23 am.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR**:

- (a) DESIGNATION OF NEWSPAPER - ORDER #16-01**
Adopt Order #16-01 in the matter of designating official newspapers for publication of County public notices.
- (b) VACATION OF AN UNNAMED ROAD - ORDER #16-02**
Adopt Order #16-02 in the matter of the Vacation of an unnamed road.
- (c) VACATION OF AN UNNAMED ROAD - ORDER #16-03**
Adopt Order #16-03 in the matter of the Vacation of an unnamed road.
- (d) DESIGNATION OF REGULAR PUBLIC MEETINGS (ORS CHAPTER 192) - RESOLUTION #16-01**
Adopt Resolution #16-01 in the matter of designating regular public meeting times and dates.
- (e) SHERIFF'S OFFICE – CONTRACT #16-01**
Approve Contract No. 16-01 with Ecology & Environment, Inc. for the Emergency Operations Plan.

- (f) **RATIFY VALID VOUCHERS, LICENSES, PERSONNEL ACTIONS, PAYROLL, ETC.,
FOR THE MONTH OF DECEMBER 2015.**

POLK COUNTY BOARD OF COMMISSIONERS

Jennifer Wheeler, Chair

Mike Ainsworth, Commissioner

Craig Pope, Commissioner

Minutes: Heather Merrill
Approved: January 13, 2016