

**POLK COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY MEETING MINUTES**  
**JANUARY 19, 2016**

1. At 9:01 a.m., Commissioner Wheeler declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Pope and Commissioner Ainsworth were present.

2. **MINUTES**                   **COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED TO APPROVE THE MINUTES OF JANUARY 12, 2016.**

**MOTION PASSED UNANIMOUSLY.**

3. **LOT LINE ADJUSTMENT 15-36 APPEAL** – Austin McGuigan, Community Development Director and Sidney Mulder, Assistant Planner in Community Development requested approval from the Board that an application for a lot line adjustment be sent to a hearings officer for a final local decision. Application LLA 15-36 was submitted on December 28, 2015 and is being appealed due to a new reconfiguration of the Measure 49 law that took effect January 1, 2016, which prohibits lot line adjustments on parcels that are less than the minimum lot size for the considered zone.

**BY CONSENSUS, THE BOARD APPROVED THE RECOMMENDATION THAT LLA 15-36 GO TO A LOCAL HEARINGS OFFICER FOR A FINAL DECISION.**

4. **NEW SICK LEAVE POLICY**– Matt Hawkins, Administrative Services Director, explained to the Board that in order to be in compliance with the State Law, employees will now be getting 1 hour of sick time for every 30 hours they work. The hours of sick time will start to accumulate after the first 30 hours the employee has worked for Polk County, however, they will still be unable to redeem the sick time until after they have completed the first 90 days of employment.

**BY CONSENSUS, THE BOARD APPROVED CHANGES BE MADE TO POLK COUNTY'S SICK LEAVE POLICY.**

5. **ECONOMIC DEVELOPMENT APPLICATIONS** – Greg Hansen, Administrative Officer, reviewed with the Board three Economic Development Grant applications that have been received. One for Water Resources in the amount of \$75,000 (over 3-years), \$6,200 for the HALO program and \$20,000 from the Fair Grounds requested for a new paving stone project.

**BY CONSENSUS, THE BOARD APPROVED FUNDING FOR THESE THREE ECONOMIC DEVELOPMENT APPLICATIONS.**

6. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

a. **PERSONAL PROPERTY COLLECTIONS** – Linda Fox, County Treasurer, explained that the department has 24 accounts in which the tax collector has deemed uncollectable. These are cases in which the owner of the home is unable to be located for them to collect on the debt. The total amount in back taxes are estimated at \$56,000 for those 24 accounts.

b. **HAZARD ABATEMENT** – Morgan Smith, County Counsel, wanted to remind the Board of the Hazard Abatement hearing on Wednesday January 20<sup>th</sup>, 2016 at 10 a.m.

- c. **AMNESTY FOR OUTSTANDING FEES** – Marty Silbernagel, Community Corrections Director, proposed that the Board agree to an amnesty for offenders who currently owe over \$500 in fees to Community Corrections. The Board asked that Marty submit more information for them to review before making a decision.
  
- d. **CHIP SEAL MACHINE** – Todd Whitaker, Public Works Director, looked to the Board of Commissioners for advice as to how they want to proceed with a future partnership with Benton County and the shared use of a chip seal machine. The Board recommended that Todd come back at a future date and present them with more information on their options.

Commissioner Wheeler adjourned the meeting at 10:09 am.

Minutes: Jessie Trowbridge  
Approved: January 26, 2016