

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES September 9, 2015**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Wheeler and Commissioner Pope were present.

Staff present:           Greg Hansen, Administrative Officer  
                              Matt Hawkins, Administrative Services Director  
                              Morgan Smith, County Counsel

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Commissioners will give a general county update at the Monmouth-Independence Chamber of Commerce meeting on Wednesday, September 9, 2015, beginning at noon at the Independence Event Center, 555 South Main Street, Independence, OR 97351.

The Board of Commissioners will attend the 2015 After Fair Recap Meeting on Wednesday, September 9, 2015, beginning at 7pm in the Fairgrounds Arts & Crafts Building, 520 S Pacific Hwy West, Rickreall, OR 97371.

The Board of Trustees of the Grand Ronde Sanitary District will be meeting on Wednesday, September 16, 2015 at 9:15 am in the Polk County Courthouse Conference Room.

**3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)**

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED UNANIMOUSLY.**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED UNANIMOUSLY.**

**6. APPROVAL OF MINUTES**

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF SEPTEMBER 2, 2015.**

**MOTION PASSED UNANIMOUSLY.**

**7. PUBLIC HEARING: COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

The following employees were recognized for their length of service to the County:

Austin McGuigan – 15 years  
Mark Garton – 15 years  
Jay Moskal – 10 years  
Linda Young – 10 years  
Dawn Feldman – 10 years

At 9:05 a.m., Commissioner Ainsworth asked if there was need for an Executive Session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) RATIFY VALID VOUCHERS, LICENSES, PERSONNEL ACTIONS, PAYROLL, ETC., FOR THE MONTH OF JULY & AUGUST 2015.**

**POLK COUNTY BOARD OF COMMISSIONERS**

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Mike Ainsworth, Chair

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Jennifer Wheeler, Commissioner

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Craig Pope, Commissioner

Minutes: Heather Merrill  
Approved: September 16, 2015