

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
September 15, 2015

1. At 9:00 a.m., Commissioner Ainsworth declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Wheeler and Commissioner Pope were present.

2. **MINUTES** **COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED TO APPROVE THE MINUTES OF SEPTEMBER 8, 2015.**

MOTION PASSED UNANIMOUSLY.

3. **DEPARTMENT UPDATE** – Katrina Rothenberger, Public Health Administrator and Noelle Carroll, Health Services Director, gave an update on the Public Health Department. There are currently 17 employees (14.45 FTE), who are mostly clinical staff, in addition to two contracted positions. The Department recently partnered with Willamette Valley Community Health for a one-year Americorp Vista position, who will be working on the Community Health Improvement Plan. The department continues to have partnerships with IHSU and WOU for interns and student nurses. The department completed the triennial review earlier this year, which examined 538 items in 19 program areas. Katrina reviewed the highlights and corrective action plan. Katrina also gave an update on the proposed integration of targeted case management and maternity case management, and HB3100 regarding the modernization and development of a uniform Public Health system statewide. Katrina anticipates that as state funding continues to be allocated to this program, the end effect will be a regionalization of Public Health Services, similar to the CCO and Early Learning Hub models.

Katrina also presented an application from Jim Sapienza, West Valley Hospital's new Executive Director for appointment on the Health Advisory Board.

BY CONSENSUS, THE BOARD ACCEPTED THE STAFF RECOMMENDATION FOR THE HEALTH ADVISORY BOARD APPOINTMENT.

4. **SURPLUS PROPERTY** – Dean Anderson, IS Director presented a memo requesting the Board declare 32 signature pads, 3 cleaning tapes, 13 DLT tapes, 1 HP Laserjet printer, 1 Xerox WorkCentre printer, 3 3rd Generation IPads, and 3 4th Generation IPads as surplus property.

BY CONSENSUS, THE BOARD DECLARED THE INFORMATION SERVICES EQUIPMENT AS SURPLUS PROPERTY AND DIRECTED STAFF TO SELL THE EQUIPMENT IN A MANNER THAT IS IN THE BEST INTEREST OF POLK COUNTY.

5. **RECLASSIFICATION OF A CASE MANAGER I** – Matt Hawkins, Administrative Services Director requested a reclassification of Nate VanSlochteren from a Case Manager I to a Case Manager II. The effective date for this reclassification would be October 1, 2015, and would result in a \$1,700 impact to the Behavioral Health budget.

BY CONSENSUS, THE BOARD APPROVED THE RECLASSIFICATION.

6. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

a. **COURT MANDATED TREATMENT ORDER** – Noelle Carroll informed the Board that Judge Campbell has issued a new order, and the County will need to proceed with appointing a new ADES to process court mandated treatment clients for addictions services.

b. **MARION COUNTY SCHOOL** – Noelle Carroll informed that she was approached by Trillium Family Services, to consider partnering to provide professional level Mental Health Services in the Salem Keizer School District.

- c. **MENTAL HEALTH COURT** – Noelle Carroll informed the Board that the Behavioral Health Department has been working with Judge Hill and the District Attorney's office to develop a Mental Health Court Program (similar to the current Jail Diversion program).
- d. **GUN CLUB IMPROVEMENTS** – Todd Whitaker, Public Works Director, informed the Board that he recently assisted in the submission of a pre-proposal by the City of Independence for sidewalk and bike lane improvements on Gun Club Road. If approved, it would also provide safety improvements at the Hoffman Road/Gun Club Road intersection.
- e. **MISTLETOE SUBDIVISION** – Todd Whitaker also informed the Board that the Mistletoe Road subdivision application was issued a permit yesterday. As part of the permit review, staff noticed that there is a sight-distance issue on a vertical curve immediately to the west of the subdivision. Todd recommends a step down zone at this point, and requests the establishment of a temporary 40 mph speed zone while a speed study can be conducted.

BY CONSENSUS, THE BOARD ESTABLISHED A TEMPORARY SPEED ZONE.

- f. **COUNTY OWNED PROPERTY SALE REQUEST** – Greg Hansen, Administrative Officer, explained that the County owns four properties in downtown Independence. All but one of the lots are in the flood plain and unbuildable. A developer has expressed an interest in the northern most buildable property that borders a current subdivision. Greg would like to only offer the properties as a lot and not sell them individually.

BY CONSENSUS, THE BOARD APPROVED THE SALE OF THE PARCELS AS A GROUP.

- g. **NWREC 2014-2015 PAYMENT** – Greg Hansen presented a letter from Mike Bondi requesting payment for the North Willamette Research & Extension Center (NWREC). The County paid \$10,000 in 2013, and is processing the request for 2015-2016. But the county never receive a payment requests for 2014-2015. Greg asked the Board if they would like to back-pay them for the 2014-2015 fiscal year.

BY CONSENSUS, THE BOARD APPROVED THE FUNDING REQUEST TO NWREC.

- h. **LABOR UNION UPDATE** – Greg Hansen explained that the County and AFSCME officially declared impasse last week. Both groups have until tomorrow to submit their last, best offer. The next step is a 30-day cooling off period before a contract can be implemented. The DSA union has a final vote tomorrow on the ratification of their contract.
 - i. **CITY OF MONMOUTH** – Greg Hansen explained that the County has received a request by the City of Monmouth for reimbursement for the training cost for a former City Police Officer who was hired by the County.
7. **ADMINISTRATIVE OFFICER EVALUATION** – The Board conducted the annual performance evaluation of Administrative Officer Greg Hansen.

Commissioner Ainsworth adjourned the meeting at 10:26 am.

Minutes: Heather Merrill
Approved: September 22, 2015