

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES July 29, 2015**

**1. CALL TO ORDER & ATTENDANCE**

At 9:05 a.m., Commissioner Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Wheeler and Commissioner Pope were present.

Staff present:           Greg Hansen, Administrative Officer  
                              Todd Whitaker, Public Works Director  
                              Morgan Smith, County Counsel

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Commissioners will attend a Mid-Valley Behavioral Care Network Executive Committee meeting on Thursday, July 30, 2015 at 10:30 am at 2965 Ryan Dr SE, Suite 150 Salem, OR 97301.

The Local Public Safety Coordinating Council will meet on Monday, August 3, 2015 at noon in the Courthouse Conference Room.

There will be no Board of Commissioner's meetings on Tuesday, August 11 or Wednesday, August 12 due to lack of a quorum.

**3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)**

**4. APPROVAL OF AGENDA**

Todd Whitaker added items D - Public Works contract with Shannon & Wilson, Inc, for professional geotechnical consulting and engineering services for the Doaks Ferry Rd. Realignment Project, and E – Public Works contract with D&H Flagging for 2015 Chip Seal Flagging Services to the consent calendar

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE AGENDA AS AMENDED**

**MOTION PASSED UNANIMOUSLY.**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED TO APPROVE THE CONSENT CALENDAR AS AMENDED.**

**MOTION PASSED UNANIMOUSLY.**

**6. APPROVAL OF MINUTES**

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE MINUTES OF JULY 22, 2015.**

**MOTION PASSED UNANIMOUSLY.**

At 9:06 a.m., Commissioner Ainsworth asked if there was need for an Executive Session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR**:

- (a) **TREASURER'S FISCAL REPORT**  
Accept the Treasurer's Biannual Fiscal Report under ORS 294.085.
- (b) **CLERK'S FISCAL REPORT**  
Accept the Clerk's Biannual Fiscal Report under ORS 294.085.
- (c) **SHERIFF'S FISCAL REPORT**  
Accept the Sheriff's Biannual Fiscal Report under ORS 294.085.
- (d) **PUBLIC WORKS – CONTRACT NO. 15-142**  
Approve contract #15-142 with Shannon & Wilson, Inc, for professional geotechnical consulting and engineering services for the Doaks Ferry Rd. Realignment Project.
- (e) **PUBLIC WORKS – CONTRACT NO. 15-144**  
Approve contract #15-144 with D&H Flagging, Inc, for 2015 Chip Seal Flagging Contract.

**POLK COUNTY BOARD OF COMMISSIONERS**

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Mike Ainsworth, Chair

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Jennifer Wheeler, Commissioner

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Craig Pope, Commissioner

Minutes: Heather Merrill  
Approved: August 5, 2015