

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES June 24, 2015**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Wheeler and Commissioner Pope were present.

Staff present:           Greg Hansen, Administrative Officer  
                              Matt Hawkins, Administrative Services Director  
                              Morgan Smith, County Counsel

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Directors for the Polk Extension Service District will conduct a public hearing regarding the adoption of the Fiscal Year 2015-2016 Budget, Wednesday, June 24, 2015 at 1:30 p.m. in the OSU Extension Service Office, Suite 301, 289 E Ellendale Ave, Dallas, OR 97338.

The Board of Commissioners will be the guest speakers at the West Salem Business Association luncheon on Thursday, June 25, 2015 beginning at 11:45 a.m. at Roth's West Salem.

**3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)**

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED UNANIMOUSLY.**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED UNANIMOUSLY.**

**6. APPROVAL OF MINUTES**

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF JUNE 17, 2015.**

**MOTION PASSED UNANIMOUSLY.**

**7. PUBLIC HEARING – ADOPTION OF THE 2015-2016 BUDGET – RESOLUTION #15-13**

Greg Hansen, Administrative Officer, presented the budget for fiscal year 2015-2016 in the amount totaling \$58,967,525. The Budget Committee hearings occurred March 30 - April 2, and at that time a tentative budget was approved. The Committee met again on May 20 and formally approved the budget and set the general property tax rate, levy for paying off the road bond, and the Public Safety Operating Levy. Since that time, Mr. Hansen was able to reduce the operating levy proposed amount to \$.3048, based on the offset from the SRS funds received. There have also been minor changes to the budget, which resulted in a \$1,215,000 increase to the total County budget. These modifications include

- The General Fund beginning fund balance was increased by \$815,000 from SRS funding. \$25,000 of this was allocated to the CASA program, and the rest was put into contingency. Revenues from Drug Court were also reduced by \$120,000 in the Community Corrections fund.
- The Public Works beginning fund balance was increased by \$200,000. \$120,000 was appropriated to the Road Maintenance budget, and \$80,000 was appropriated to contingency.
- The Behavioral Health beginning fund balance was increased by \$200,000, which was then appropriated to contingency.

Chairman Ainsworth opened the meeting to Public Testimony.

E.M. Easterly, 775 Fir Gardens Ave., Salem, OR 97304, thanked the Board for their leadership, and commended the Commissioners and staff on their hard work in creating a readable and understandable budget that responds to the needs of the citizens in Polk County. Although only 1 in 10 eligible voters cast a ballot in the vote for the operating levy, the County made that process and the budget process open and available for public participation.

Hearing no further testimony, Chairman Ainsworth closed the public hearing.

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED TO ADOPT RESOLUTION #15-13.**

**MOTION PASSED UNANIMOUSLY**

At 9:11 County Counsel announced that the meeting was recessed to Executive Session pursuant to ORS 192.660(2)(d) to conduct deliberations with persons designated to carry on labor negotiations. Although the public is excluded, no vote may be taken in executive session. Written minutes from the meeting are on file in the Board's office, but are confidential under ORS 192.660.

Commissioner Ainsworth called the meeting back into regular session.

**BY CONSENSUS, THE BOARD DIRECTED STAFF TO PROCEED AS DISCUSSED.**

Commissioner Ainsworth adjourned the meeting at 10:10am.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) **ORDER 15-13**  
Adopt Order 15-13 in the matter of Land Partition 15-01 that authorizes partitioning of an approximately 8.8 acre EFU zoned property, located at 7340 Spring Valley Rd, Salem, OR 97304 (T6S, R3W, Section 19, Tax Lot 1800), into two separate parcels of approximately 6.8 acres and no more than 2.0 acres under relief provided by Oregon Measure 49 (2007).
- (b) **RESOLUTION 15-14**  
Adopt Resolution 15-14 in the matter of fees for services performed by county agencies.
- (c) **PUBLIC HEALTH – CONTRACT NO. 15-86**  
Approve Contract No. 15-86 with the Dallas School District for School Nursing Services.
- (d) **COMMUNITY DEVELOPMENT – CONTRACT NO. 15-87**  
Approve Contract No. 15-87 with Burrows Consulting for Building Inspection Services.
- (e) **JUVENILE – CONTRACT NO. 15-89**  
Approve Contract No. 15-89 with the Oregon Youth Authority for Juvenile Crime Prevention Diversion & Basic Services.
- (f) **JUVENILE – CONTRACT NO. 15-90**  
Approve Contract No. 15-90 with the Oregon Youth Authority for individualized services for at-risk youth.
- (g) **COMMUNITY DEVELOPMENT – CONTRACT NO. 15-91**  
Approve Contract No. 15-91 with Jerry Jackson for Code Enforcement Services.

**POLK COUNTY BOARD OF COMMISSIONERS**

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Mike Ainsworth, Chair

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Jennifer Wheeler, Commissioner

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Craig Pope, Commissioner

Minutes: Heather Merrill  
Approved: July 1, 2015