

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
July 7, 2015

1. At 9:00 a.m., Commissioner Ainsworth declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Wheeler and Commissioner Pope were present.

2. **MINUTES** **COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED TO APPROVE THE MINUTES OF JUNE 30, 2015.**

MOTION PASSED UNANIMOUSLY

3. **OUT-OF-STATE TRAVEL REQUEST** – Greg Hansen presented an out-of-state travel request on behalf of Sgt. Mark Garton for Deputy Todd Fenk to attend a Mobile Device Examiner Class in Jacksonville Florida, July 12 - 19. The County will also receive a Cellbrite touch forensic examination system to assist with cell phone investigations at no charge. The training cost is covered by a grant, and the Polk County Multi Disciplinary Child Abuse Team is paying for travel costs. The only costs to the county would be Deputy Fenk's normal wages for his time at the training.

BY CONSENSUS, THE BOARD APPROVED THE OUT OF STATE TRAVEL REQUEST.

4. **SABLE HOUSE PRESENTATION** – Debra Thompson, Director of SABLE House gave an overview of the SABLE House programs and services offered. SABLE House was started in 1993, and provides assistance to victims of sexual and domestic violence, including counseling, legal assistance, support groups, 24-hour crisis line and a shelter home. The average stay in the shelter home is three months, and last year the facility served 816 women, and fielded 8,000 crisis calls.

5. **NEW JOB SPEC, SALARY RANGE & RECLASSIFICATION IN THE ASSESSOR'S OFFICE** – Matt Hawkins, Administrative Services Director presented a request for the approval of a new Job Specification, Cartographic Deed Specialist with a salary range of \$3,148-\$3,983, and reclassification of Amy Everetts from a Cartographic Deed Trainee to the Cartographic Deed Specialist.

BY CONSENSUS, THE BOARD APPROVED THE NEW JOB SPECIFICATION, SALARY RANGE, & RECLASSIFICATION IN THE ASSESSOR'S OFFICE.

6. **NEW JOB SPEC, SALARY RANGE & RECLASSIFICATION IN DEVELOPMENTAL DISABILITIES** – Matt Hawkins presented a request for the approval of a new Job Specification, Developmental Disabilities Manager, with a salary range of \$5,050-\$6,389, and reclassification of Mike Sedlock from a Behavioral health Supervisor II to the Developmental Disabilities Manager.

BY CONSENSUS, THE BOARD APPROVED THE NEW JOB SPECIFICATION, SALARY RANGE, & RECLASSIFICATION IN DEVELOPMENTAL DISABILITIES.

7. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

a. **STATE PAROLE BOARD DECISION** – Marty Silbernagel, Community Corrections/Juvenile Director explained that after the Polk County Board of Commissioners authorized the imposition of a special condition for supervision on all local control offenders to read "may not use, possess, or engage in activity involving marijuana, and may not go to any place where marijuana is used, kept, sold, grown, manufactured, or distributed," the State Parole Board has decided to follow suit and prohibit their offenders from using marijuana while under supervision.

- b. **COG DUES** – Greg Hansen presented an invoice for the current fiscal year’s Mid-Willamette Valley Council of Governments (COG) dues, which have increased approximately \$300 from last year. These are usually paid from the Economic Development fund. The COG is of particular benefit to smaller communities within the county.
- c. **FACILITIES STUDY** – Greg Hansen presented a memo for Board consideration of a facilities study. Greg explained that with the Road Bond in it’s final two years, Greg recommends that the County go out for a facilities bond of \$8-\$10 million for county buildings, including the fairgrounds. The cost for a facility study is approximately \$40,000-\$50,000, but is the first step in the process of going out for a bond. The Board requested this discussion be tabled until the 7/14 agenda, to give them more time to review the memo.
- d. **HB 2647** – Commissioner Pope presented a letter he drafted in support of HR2647, the Resilient Forests Act of 2015. Commissioner Pope requested each Commissioner sign the letter and he will send it to the Oregon Senators and Representatives.
- e. **MAK GRILLS TOUR** – The Board of Commissioners will be touring the MAK Grills Facility, located at 960 E Monmouth Cutoff Rd., Dallas, OR 97338 on Thursday, July 9, 2015 at noon.

Commissioner Ainsworth adjourned the meeting at 9:55 am.

Minutes: Heather Merrill
Approved: July 14, 2015