

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES June 17, 2015

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Wheeler and Commissioner Pope were present.

Staff present: Greg Hansen, Administrative Officer
 Matt Hawkins, Administrative Services Director
 Morgan Smith, County Counsel

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Trustees for the Grand Ronde Sanitary District will conduct a public hearing regarding the adoption of the Fiscal Year 2015-2016 Budget, Wednesday, June 17, 2015 at 9:15 a.m. in the Courthouse conference room.

The Board of Commissioners will conduct a public hearing regarding the adoption of the Fiscal Year 2015-2016 Budget, Wednesday, June 24, 2015 at 9:00 a.m. in the Courthouse conference room.

The Board of Directors for the Polk Extension Service District will conduct a public hearing regarding the adoption of the Fiscal Year 2015-2016 Budget, Wednesday, June 24, 2015 at 1:30 p.m. in the in the OSU Extension Service Office, Suite 301, 289 E Ellendale Ave, Dallas, OR 97338.

The Board of Commissioners will be the guest speakers at the West Salem Business Association luncheon on Thursday, June 25, 2015 beginning at 11:45 a.m. at Roth's West Salem.

3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED UNANIMOUSLY.

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED UNANIMOUSLY.

6. APPROVAL OF MINUTES

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE MINUTES OF JUNE 10, 2015.

MOTION PASSED UNANIMOUSLY.

7. RESOLUTION 15-12 - YEAR END MODIFICATIONS TO 2014-2015 BUDGET

Greg Hansen presented Resolution 15-12 in the matter of transferring appropriations within multiple funds for fiscal year 2014-2015. Greg explained that the County has to adjust the current budget appropriations prior to the end of the fiscal year in order to prevent violating the Oregon budget law.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE RESOLUTION 15-12.

MOTION PASSED UNANIMOUSLY.

At 9:15 County Counsel announced that the meeting was recessed to Executive Session pursuant to ORS 192.660(2)(d) to conduct deliberations with persons designated to carry on labor negotiations. Although the public is excluded, no vote may be taken in executive session. Written minutes from the meeting are on file in the Board's office, but are confidential under ORS 192.660.

Commissioner Ainsworth called the meeting back into regular session.

BY CONSENSUS, THE BOARD DIRECTED STAFF TO PROCEED AS DISCUSSED.

Commissioner Ainsworth adjourned the meeting at 10:20 am.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR**:

- (a) COMMUNITY DEVELOPMENT – CONTRACT NO. 15-75**
Approve Contract No. 15-75 with Bob Oliver for Hearings Officer Services.
- (b) PERSONNEL – CONTRACT NO. 15-76**
Approve Contract No. 15-76, employment agreement with Matt Hawkins.
- (c) DISTRICT ATTORNEY – CONTRACT 15-77**
Approve Contract No. 15-77 with the Department of Justice for Child Support Services.
- (d) BEHAVIORAL HEALTH – CONTRACT 15-79**
Approve Contract No. 15-79 with Meletina Dendy for mental health services.
- (e) PUBLIC HEALTH – CONTRACT 15-80**
Approve Contract No. 15-80 with Cathy Murphey for nurse practitioner services.
- (f) PUBLIC HEALTH – CONTRACT 15-81**
Approve Contract No. 15-81 with Audrey McClaughery for basic life support training.

- (g) CORRECTIONS – CONTRACT 15-82**
Approve Contract No. 15-82 with TMI Testing Services for polygraph services for the indigent adult sex offenders.
- (h) PUBLIC HEALTH – CONTRACT 15-83**
Approve Contract No. 15-83 with West Valley Hospital for the provision of tb chest x-rays and liver function tests.
- (i) BEHAVIORAL HEALTH – CONTRACT 15-84**
Approve Contract No. 15-84 with the Oregon Health Authority for mental health services biennial funding.
- (j) PERSONNEL – NEW JOB SPECIFICATIONS & SALARY RANGE**
Approve new job specifications and salary range for the Older Adult Specialist position in the Behavioral Health Department.

POLK COUNTY BOARD OF COMMISSIONERS

Mike Ainsworth, Chair

Jennifer Wheeler, Commissioner

Craig Pope, Commissioner

Minutes: Heather Merrill
Approved: June 24, 2015