

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
June 16, 2015

1. At 9:00 a.m., Commissioner Ainsworth declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Wheeler and Commissioner Pope were present.

2. **MINUTES** **COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED TO APPROVE THE MINUTES OF JUNE 9, 2015.**

MOTION PASSED UNANIMOUSLY

3. **LIBERTY HOUSE PRESENTATION** – Alison Kelley, Chief Executive Officer of Liberty House, introduced herself to the Board. Liberty House is one of the 21 Child Abuse Assessment Centers in the State of Oregon. Liberty House, along with Juliette’s House in Yamhill County, provide all the child abuse assessments for Polk County. Ms. Kelley showed a power point presentation of what her program is and the services provided to Polk County residents.

4. **RECLASSIFICATION OF A RECORDS TECHNICIAN** – Matt Hawkins, Administrative Services Director, presented a request for a reclassification of Echo Vang from a Records Technician to a Records Technician/Civil Clerk. The fiscal impact of this reclassification is \$3,600 for the 2015-2016 Fiscal Year.

BY CONSENSUS, THE BOARD APPROVED THE RECLASSIFICATION OF ECHO VANG FROM A RECORDS TECHNICIAN TO A RECORDS TECHNICIAN/CIVIL CLERK.

5. **RECLASSIFICATION OF A HEALTH SERVICES ADMINISTRATIVE SPECIALIST II** – Matt Hawkins presented a request for a reclassification of Debbie McMillian from a Health Services Administrative Specialist II to a Health Services Administrative Specialist III. The fiscal impact of this reclassification is \$2,300 for the 2015-2016 Fiscal Year.

BY CONSENSUS, THE BOARD APPROVED THE RECLASSIFICATION OF DEBBIE MCMILLIAN FROM A HEALTH SERVICES ADMINISTRATIVE SPECIALIST II TO A HEALTH SERVICES ADMINISTRATIVE SPECIALIST III.

6. **LOCAL CONTROL OFFENDERS/MEASURE 91** – Marty Silbernagel, Community Corrections & Juvenile Director informed the Board that there are three types of offenders that his office supervises, each with a different jurisdiction: Parole Board for parole offenders, Circuit Court Judges for probation, and Supervisory Authority for local control offenders. With marijuana becoming legal as of July 1, 2015, each jurisdiction has to determine whether they will allow their offenders to use marijuana. The State Parole Board will likely determine this on a case-by-case basis, and the Circuit Court Judges will likely not allow any offender to use marijuana. As the Supervisory Authority, the Board of Commissioners also needs to develop a position on this issue.

MOTION: **COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED TO AUTHORIZE THE IMPOSITION OF A SPECIAL CONDITION FOR SUPERVISION ON ALL LOCAL CONTROL OFFENDERS TO READ:**

“MAY NOT USE, POSSESS, OR ENGAGE IN ACTIVITY INVOLVING MARIJUANA, AND MAY NOT GO TO ANY PLACE WHERE MARIJUANA IS USED, KEPT, SOLD, GROWN, MANUFACTURED, OR DISTRIBUTED. “

MOTION PASSED UNANIMOUSLY

7. **SPEED ZONE STUDIES FOR EOLA DRIVE AND A.R. FORD RD.** – Todd Whitaker, Public Works Director and Fred Lowe, Engineer, presented the results of two speed studies their department have recently done on Eola Drive and A.R. Ford Rd., at the request of local residents. After reviewing the results of the study, staff is recommending a posted speed of 40mph on both A.R Ford Rd and Eola Drive. The speed zone study findings will be forwarded to the Department of Transportation for review and recommendation.
8. **MASTER FEE SCHEDULE** – Greg Hansen, Administrative Officer presented the draft Master Fee Schedule for 2015-2016 and reviewed the proposed fee changes. The Board will formally adopt the Master Fee Schedule by Resolution next Wednesday, June 24.
9. **CAMP ADAIR REMEDIAL INVESTIGATION** – Greg Hansen informed the Board that the County owns a sliver of property (surveying error) that was once in the fallout area of the Adair Village munitions testing area. The Army Corp of Engineers is conducting a remedial investigation on environmental assessment on these properties, and is requesting right-of-way access. Commissioner Pope explained that these types of investigations are held every 8-10 years, and expressed his lack of support for this project. Commissioner Pope does not see value in this type of investigation.
10. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)
 - a. **LGPI MEMBERSHIP** – Greg Hansen informed the Board that the County received the annual membership invoice for LGPI, however, staff is recommending not continuing membership with them due to recent organizational changes. The County already has an attorney (Diana Moffit) on retainer on an as-needed basis.

Commissioner Ainsworth adjourned the meeting at 10:20 am.

Minutes: Heather Merrill
Approved: June 23, 2015