

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES June 10, 2015

1. CALL TO ORDER & ATTENDANCE

At 9:04 a.m., Commissioner Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Wheeler and Commissioner Pope were present.

Staff present: Greg Hansen, Administrative Officer
 Matt Hawkins, Administrative Services Director
 Morgan Smith, County Counsel

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Hospital Facility Authority of Polk County will be meeting on Wednesday, June 10, 2015 at 8:00am in the Courthouse Conference Room.

The Board of Trustees for the Grand Ronde Sanitary District will conduct a public hearing regarding the adoption of the Fiscal Year 2015-2016 Budget, Wednesday, June 17, 2015 at 9:15 a.m. in the Courthouse conference room.

The Board of Commissioners will conduct a public hearing regarding the adoption of the Fiscal Year 2015-2016 Budget, Wednesday, June 24, 2015 at 9:00 a.m. in the Courthouse conference room.

The Board of Directors for the Polk Extension Service District will conduct a public hearing regarding the adoption of the Fiscal Year 2015-2016 Budget, Wednesday, June 24, 2015 at 1:30 p.m. in the OSU Extension Service Office, Suite 301, 289 E Ellendale Ave, Dallas, OR 97338.

The Board of Commissioners will be the guest speakers at the West Salem Business Association luncheon on Thursday, June 25, 2015 beginning at 11:45 a.m. at Roth's West Salem.

3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED UNANIMOUSLY.

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED UNANIMOUSLY.

6. APPROVAL OF MINUTES

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF MAY 27, 2015.

MOTION PASSED UNANIMOUSLY.

7. PUBLIC HEARING – ORDER 15-12

Staff presented Order No. 15-12 in the matter of approving issuance of revenue bonds (Dallas Mennonite Retirement Community, Inc), Series 2015 in an Aggregate Principal Amount Not Exceeding \$32,000,000 Issued by the hospital Finance Authority of Polk County, Oregon.

Commissioner Ainsworth opened the Public Hearing. Hearing no public testimony, Commissioner Ainsworth closed the Public Hearing.

Commissioner Ainsworth declared a potential conflict of interest in this matter resulting from his appointment to the Dallas Retirement Foundation Board. However, this potential conflict does not preclude him from voting on this Order.

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED, TO ADOPT ORDER 15-12 IN THE MATTER OF APPROVING ISSUANCE OF REVENUE BONDS (DALLAS MENNONITE RETIREMENT COMMUNITY, INC), SERIES 2015 IN AN AGGREGATE PRINCIPAL AMOUNT NOT EXCEEDING \$32,000,000 ISSUED BY THE HOSPITAL FINANCE AUTHORITY OF POLK COUNTY, OREGON.

MOTION PASSED UNANIMOUSLY.

8. LENGTH OF SERVICE AWARDS

The following employees were recognized for their length of service to the County:

20 Years – Phyllis Combs, Health Services

15 Years – Erik Heikila

10 Years – Amber Stacy

10 Years – Greg Caudill

9. GENERAL LIABILITY/PROPERTY INSURANCE - FISCAL YEAR 2015-2016

Greg Hansen, Administrative Officer explained that the County's general liability and property insurance policy ends on June 30, 2015. Staff recommends purchasing General Liability in the amount of \$240,375; Automobile Liability in the amount of \$27,385; Auto Physical Damage in the amount of \$15,716; Property/Boiler in the amount of \$70,532; Crime Coverage in the amount of \$1,608; and utilize the multi-line credit of \$18,566.

Ken Woods with Craven/Woods Insurance gave a brief background of the County insurance and explained the proposed insurance coverage. CIS had large claims the two years ago, resulting in a rate spike last year. Although this year's rates have still increased, Ken Woods explained the rates seem to be leveling out.

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE STAFF RECOMMENDATIONS FOR THE PURCHASE OF GENERAL LIABILITY AND PROPERTY INSURANCE AS PRESENTED.

MOTION PASSED UNANIMOUSLY.

10. WORKERS COMPENSATION INSURANCE - CARRIER SELECTION

Greg Hansen explained that the County's Workers Compensation Insurance ends on June 30, 2015. Staff recommends continuing to purchase Workers Compensation Insurance through CIS in a 130% Retro Plan for fiscal year 2015-2016, which bases the premium on experience modifications.

Ken Woods gave a brief overview of the County's Workers Compensation claims, and explained the retro vs. standard policy and how experience modifications are calculated. For the upcoming year, the County's experience modification is .76, up slightly from last year's record low of .63.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE STAFF RECOMMENDATIONS FOR THE PURCHASE OF WORKERS COMPENSATION INSURANCE THROUGH CIS AS PRESENTED.

MOTION PASSED UNANIMOUSLY.

At 9:20 County Counsel announced that the meeting was recessed to Executive Session pursuant to ORS 192.660(2)(h) for the purpose of discussing the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed and pursuant to ORS 192.660(2)(d) to deliberate with persons designated to carry on labor negotiations. Although the public is excluded, no vote may be taken in executive session. Written minutes from the meeting are on file in the Board's office, but are confidential under ORS 192.660. Commissioner Ainsworth called the meeting back into regular session.

BY CONSENSUS, THE BOARD DIRECTED STAFF TO PROCEED AS DISCUSSED.

Commissioner Ainsworth adjourned the meeting at 9:55 am.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) **ORDER 15-11**
Adopt Order No. 15-11 in the matter of a Solid Waste Collection Rate Increase by Republic Services.
- (b) **RESOLUTION 15-11**
Adopt Resolution No. 15-11 in the matter of Granting a Rural Renewable Energy Development Zone Exemption to OneEnergy Renewables by Waiving Statutory Requirement for Increasing Employment.
- (c) **COMMUNITY DEVELOPMENT – CONTRACT 15-57**
Approve Contract No. 15-57 with the Oregon Health Authority to provide environmental health services.
- (d) **PUBLIC WORKS – CONTRACT 15-63**
Approve Contract No. 15-63 with Knife River for the 2015 Paving Contract
- (e) **PUBLIC WORKS – CONTRACT 15-64**
Approve Contract No. 15-64 with Claude White/White's trucking for Morrow Rd. Paving.
- (f) **JAIL – CONTRACT 15-65**
Approve Contract No. 15-65 with Lori Pietrok for Jail Dental Assistant services.
- (g) **COMMUNITY CORRECTIONS – CONTRACT 15-66**
Approve Contract No. 15-66, Employment Agreement with Karen Cox to provide sex offender treatment to the indigent population.

- (h) JUVENILE – CONTRACT 15-67**
Approve Contract No. 15-67 with the Department of Education for Juvenile Crime Prevention.
- (i) JUVENILE – CONTRACT 15-68**
Approve Contract No. 15-68 with the Yamhill County for Juvenile Detention Beds.
- (j) JUVENILE – CONTRACT 15-69**
Approve Contract No. 15-69 with the Oregon Department of Transportation for litter patrol involving juveniles.
- (k) BEHAVIORAL HEALTH – CONTRACT 15-71**
Approve Contract No. 15-71 Karri K. Manning to provide mental health services.
- (l) RATIFY VALID VOUCHERS, LICENSES, PERSONNEL ACTIONS, PAYROLL, ETC., FOR THE MONTH OF MAY 2015.**

POLK COUNTY BOARD OF COMMISSIONERS

Mike Ainsworth, Chair

Jennifer Wheeler, Commissioner

Craig Pope, Commissioner

Minutes: Heather Merrill
Approved: June 17, 2015