

**POLK COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY MEETING MINUTES**  
**March 12, 2013**

1. At 9:02 a.m., Commissioner Pope declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Ainsworth was present, Commissioner Wheeler was excused.
2. **MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED TO APPROVE THE MINUTES OF FEBRUARY 26, 2013.**

**MOTION PASSED BY THE UNANIMOUS VOTE OF THE QUORUM.**

3. **HAZARD MITIGATION GRANT**

Dennis Sigrist with Oregon Emergency Management (OEM) and Barbara Holly, property owner at 12945 Elkins Road, attended the meeting to discuss a Hazard Mitigation Grant. The grant would be used to elevate Ms. Holly's home, which is located in the flood zone of the Little Luckiamute River and has had repetitive losses over the years from flood damage. The Hazard Mitigation Grant would cover 75% of the cost to elevate the home (total cost is approximately \$144,000), and Ms. Holly has received \$30,000 from her flood insurance carrier. This grant is from FEMA, OEM is the grantee, and Polk County is the 'pass-through' sub-grantee. Ms. Holly would submit her receipts to Polk County, which would reimburse 75% of allowable expenses, and then Polk County would receive reimbursement from OEM, who is in control of the \$108,000 grant. The performance period for the grant is through March 2015. However, the homeowner was hoping for completion this construction year. The Homeowner has already expended approximately \$15,000 for some of the engineering costs and a SHPO narrative report has already been completed for the project.

The Commissioners expressed concern with the reporting requirements, and the liability and risk involved because the County is responsible to ensure that all project activities are implemented correctly. If the construction is not completed the County would then be on the hook for repayment of the entire grant. If the County were to be the project manager, a lien or performance bond would be required. Columbia County has been the sub-grantee on a number of these projects in Vernonia, and Commissioner Pope would like to contact the Columbia County Commissioners' to discuss the grant process.

4. **NW SENIOR & DISABILITY SERVICES OVERVIEW**

Kelsey Evans, Services Manager of NW Senior and Disability Services gave a presentation about the diverse programs the agency offers in Polk County. Services include Medicare/Oregon Health Plan, in-home services, hot lunch program, abuse concerns, Medicare and resource counseling, SNAP food assistance and many others.

During this discussion, Commissioner Ainsworth excused himself from the meeting.

5. **REVISED JOB SPECS AND RECLASSIFICATION IN HEALTH & HUMAN SERVICES**

This item was tabled until the next Tuesday meeting due to lack of a quorum.

6. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.) None.

Commissioner Pope adjourned the meeting at 10:15 a.m.

Minutes: Heather Alvarez  
Approved: March 19, 2013