

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES January 2, 2013**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Chairman Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Wheeler and Commissioner Pope were present. A CD of the proceedings is on file in the Board of Commissioners' Office.

Staff present:           Greg Hansen, Administrative Officer  
                              Dave Doyle, County Counsel

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Commissioners will conduct a public hearing to consider Zone Chance 11-02, Plan Amendment 11-01, and Conditional Use Permit 12-09 on Wednesday, January 9, 2013 at 9:00 a.m. in the Courthouse conference room, 850 Main Street, Dallas, Oregon.

The Board of Commissioners will conduct a public hearing to consider LA 12-01 regarding updates to Chapters 136, 138, and 177 of the Polk County Zoning Ordinance on Wednesday, January 9, 2013 at 9:00 a.m. in the Courthouse conference room, 850 Main Street, Dallas, Oregon.

The Board of Commissioners will attend the Association of Oregon Counties Legislative Committee on Monday, January 14, 2013 at noon, at the Local Government Center, 1201 Court St., Salem, OR 97301.

The Board of Commissioners will conduct a public hearing to receive public comment on the Ambulance Service Advisory Committee Plan on Wednesday, January 16, 2013 at 9:00 a.m. in the Courthouse conference room, 850 Main Street, Dallas, Oregon.

The Board of Commissioners will conduct a public hearing to receive public comment on proposed Ordinance 13-01 in the matter of enacting amendments to Chapter 40 of the Polk County Code of Ordinances on Wednesday, January 16, 2013 at 9:00 a.m. in the Courthouse conference room, 850 Main Street, Dallas, Oregon.

**3. COMMENTS (for items not on this agenda)**

Commissioner Ainsworth and Commissioner Pope extended their congratulations to Commissioner Wheeler on this historic day, her first day in office as the first elected woman Commissioner.

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED UNANIMOUSLY.**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED UNANIMOUSLY.**

**6. APPROVAL OF MINUTES OF DECEMBER 26, 2012**

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF DECEMBER 26, 2012.**

**MOTION PASSED UNANIMOUSLY.**

**7. ELECTION OF CHAIR**

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED, TO ELECT COMMISSIONER WHEELER AS BOARD CHAIR FOR 2013.**

**MOTION PASSED UNANIMOUSLY.**

Chairman Ainsworth adjourned the meeting at 9:03 a.m.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

**(a) DESIGNATION OF NEWSPAPER - ORDER #13-01**

Adopted Order #13-01 in the matter of designating official newspapers for publication of County public notices.

**(b) DESIGNATION OF REGULAR PUBLIC MEETINGS (ORS CHAPTER 192) - RES #13-01**

Adopted Resolution #13-01 in the matter of designating regular public meeting times and dates.

**(c) MENTAL HEALTH - CONTRACT NO. 12-190**

Approved Contract # 12-190 (Amend 3 to Cont #09-253) with DHS for the Child and Adolescent Needs Screening pilot project.

**(d) COMMUNITY DEVELOPMENT - CONTRACT NO. 13-01**

Approved Contract # 13-01 (Amend 3 to Cont #09-230) with Environ for the Valsetz water feasibility study.

**(e) INFORMATION SERVICES - CONTRACT NO. 13-02**

Approved Contract # 13-02 with the Oregon Department of Revenue for technical standards for 200 West Salem taxlots.

**(f) RATIFIED VALID VOUCHERS, LICENSES, PERSONNEL ACTIONS, PAYROLL, ETC., FOR  
THE MONTH OF DECEMBER 2012.**

**POLK COUNTY BOARD OF COMMISSIONERS**

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Jennifer Wheeler, Chair

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Craig Pope, Commissioner

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Mike Ainsworth, Commissioner

Minutes: Heather Alvarez  
Approved: January 9, 2013