

## FAIR SUPERINTENDENTS

- DIVISION A** - Grains - Honey - Forestry- Bobby Haynes - 503-623-5245  
**DIVISION B** - Fruits, Nuts, & Vegetable Crops -  
Bobby Haynes - 503-623-5245  
**DIVISION C** - Community Booths - Fair Office 503-623-3048  
**DIVISION E** - Floriculture - Dona Huffman 503-831-0597  
**DIVISION F** - Foods – Evelyn Hubbard 503-838-2417  
**DIVISION G** - Fine Arts & Poetry - TBA  
**DIVISION G** - Photography - Kelly Carmichael 971-259-8541  
**DIVISION H** - Crafts - Barbara Flugum - 503-831-3953  
**DIVISION I** - Youth Arts & Crafts - Carolyn Boldt 503-838-6142  
**DIVISION J** - Textiles - Carol Giesbrecht - 503-507-7938

## The Polk County Fair Board Welcomes you to The 2016 Polk County Fair

*On behalf of the members of the Polk County Fair Board we would like to thank everyone for their ongoing support of the Polk County Fair as well as your support of all of the year round activities that it provides.*

*Without the continued generous support of local businesses, area groups, and countless volunteers, the annual fair and year round events would not be possible.*

*The annual fair itself continues to strive to be a place where our community can come together and celebrate all that is great about Polk County. A time when we can relish in the talents of the youth of Polk County and the members of our community.*

*The members of the Polk County Fairgrounds staff and the Polk County Fair Board are continuously looking for ways to improve the fair while preserving what has historically made our county fair one of the best in the state. We hope that again this year you will embrace the changes, continue to appreciate the traditions and bring your “Boots, Chaps, and Cowboy Hats” out to enjoy the 2016 Polk County Fair!*

*Sincerely,*

*Anna Scharf, Chairman  
Polk County Fair Board*

## GENERAL RULES

### ELIGIBILITY

1. Exhibitors must be residents of Polk County for at least 30 days prior to the Fair. Any article exhibited at the Polk County Fair must be produced in Polk County.
2. Purchased or borrowed articles may not compete. Anyone attempting to deceive the Fair Board in regard to ownership shall forfeit all claims as an exhibitor.
3. For additional rules and regulations governing 4-H and FFA Please contact those organizations directly.

### ENTRY PROCEDURES

1. Entries must be listed on the form which will be found in the back of this premium book. If extra forms are needed they may be picked up at the Fair Office. If you are entering several exhibits you may also preregister and complete your entry forms and tags at the Fair Office.
2. No person may enter more than one exhibit in one lot.
3. No article will be allowed to compete for more than one premium nor shall be entered in more than one class.
4. Please note the special rules at the beginning of each division in which you enter.
5. Each exhibitor must register and obtain an entry number at the Premium Office.
6. **Open Class Exhibits in Division A, B, and E will be released from 10:00am to 4:00pm Sunday August 14th. All other Open Class exhibits will be released Sunday August 14th from Noon to 4:00pm, and normal business hours of 9:00am to 3:00pm Monday August 15th through Wednesday August 17th, 2016.**
7. Polk County Fair will NOT be responsible for theft or breakage of any exhibit.
8. **EXHIBITORS ENTERING 10 OR MORE ITEMS MUST BE HERE BY 7 PM. ALL EXHIBITS MUST BE ON THE TABLES BY 8 PM. NO EXHIBITS WILL BE ACCEPTED AFTER 8 PM.**
9. Items which have been shown at a previous County Fair will not be allowed to be entered.
10. **YOU MUST HAVE YOUR ENTRY TAG WITH YOU WHEN PICKING UP YOUR EXHIBITS.**

### JUDGING AND AWARDS

1. The Superintendents shall have charge of the various divisions. They shall see that all articles on exhibit are placed in the proper Class and Lot, and are carefully preserved. They shall also perform other duties as determined by the Fair Board.
2. Livestock and articles brought onto the Fairgrounds and placed on exhibition shall be at the risk and expense of the owner or authorized agent.
3. No one will be allowed to examine the entries until after judging is completed.
4. **No exhibit deemed unworthy shall be awarded a Placing.**
5. Ribbons denoting award placement will be in the following colors: First Place - Blue; Second Place - Red; Third Place - White. **Exhibits not claimed by Friday, August 26th shall become the property of the Polk County Fair Board.**
6. Premium monies are provided by the Polk County Fair Board, if money is available in their budget, and they reserve the right to reduce premiums in each class if awards exceed the amount that has been allotted.
7. The management does not guarantee delivery of premiums or prizes donated by others. When special premiums are offered by various individuals or concerns, the donors are responsible for the delivery of the prizes. The Fair Office issues a list of winners to the parties giving the prizes.
8. Any errors in the records of the Placing will be subject to correction.
9. **DECISIONS OF THE JUDGES ARE FINAL**

## RULES AND REGULATIONS

1. The Fair Board reserves the right to interpret all rules and conditions and the right to accept or reject an entry for sufficient cause. All disputes in all divisions, including 4-H and FFA competition must be made in writing to the Fair Board. **Awards may be withheld for failure to adhere to ALL rules governing Polk County Fair.**
2. **All open class exhibits in Division A, B, and E must remain intact until 10:00am Sunday August 14th. Division C, F, G, H, I, and J must remain intact until Noon Sunday, August 14th.**
3. No price or for sale signs are allowed on exhibits.
4. **NO ONE SHALL BE PERMITTED** to spend the night on the Fairgrounds or the adjacent area unless authorized by the Fair Office. All overnight passes are subject to cancellation by the Fair Office or the Sheriff's Department.
5. **CURFEW:** A curfew of 11:00pm will be in effect for Tuesday through Friday of the County Fair, and 12:00am for Saturday evening of County Fair. Exhibitors staying on the grounds must have an overnight pass and be in their camping area by curfew. Anyone needing to be in the barns after curfew must have an official written pass from the barn superintendent. Anyone not staying over night shall be off the grounds by curfew.
6. Individuals who are visibly intoxicated will be asked to leave or be ejected from the Fairgrounds.
7. Adults that contribute to the use of drugs, alcohol or tobacco by children or engage in other behavior that violates state law, county ordinance or Fair Board policy or rules will be arrested or ejected from the fairgrounds.

## COMMERCIAL BOOTHS

### **Please Read Vendor Handbook for Any New Rules**

1. Only one political booth per party is permitted, unless written permission is granted by management.
2. Booth rates are as follows: Indoor booth - \$200.00; Outside booth - \$150.00, Arts & Crafts attached booths - \$175.00. Floral booth - \$175.00
3. No refunds will be granted after July 1.
4. All booths must be open from 10:00am to 10:00pm Thursday, August 11th through Friday, August 12th; and 10:00am to 11:00pm Saturday August 13th. All outdoor booths must remain fully intact until 8:00am on Sunday, August 14th and indoor booths until 11:00am Sunday August 14th. **EXHIBITORS LEAVING EARLY WILL FORFEIT THEIR SAME SPACE IN NEXT YEAR'S FAIR.**
5. The fair board does NOT allow subletting of booths or booth space. Any booth not occupied by the original exhibitor will be reclaimed and the tenant evicted immediately by the Fair Board to either the exhibitor to whom the booth was rented or to the Sublette.
6. All exhibitors must be authorized by the Fair Board.